

# **Simon Fraser University Archives and Records Management Department**

## **Finding Aid - Fraser Valley University Society fonds (F-171)**

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# Fraser Valley University Society fonds

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## Summary information

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<b>Repository:</b>	Simon Fraser University Archives and Records Management Department
<b>Title:</b>	Fraser Valley University Society fonds
<b>ID:</b>	F-171
<b>Date:</b>	1983 - 1998, predominant 1991 - 1998 (date of creation)
<b>Physical description:</b>	2.52 m of textual records 47 photographs 27 slides 54 negatives 3 moving images
<b>Dates of creation, revision and deletion:</b>	Finding aid prepared by Melanie Hardbattle (June 2004); updated by Richard Dancy (March 2006); item numbers re-assigned (October 2012); metadata documenting digitally preserved moving images added (August 2018).
<b>Note [generalNote]:</b>	<p><b>PHYSICAL DESCRIPTION</b></p> <p>Photographs are located in series 1 and 5; see series descriptions for file numbers.</p> <p>Moving images are stored on videocassettes which were digitized to create digital preservation copies. Moving images are located in series 5.</p>

## Administrative history / Biographical sketch

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### Note

The Fraser Valley University Society was established on February 5, 1991. Founding members of the Society included members of several Canadian Federation of University Women's clubs, particularly Karen Yong and Sharon Shilliday of the Delta University Women's Club; members of the Fraser Valley Real Estate Board; as well as individuals and representatives of organizations from communities throughout the Fraser Valley. Many of these individuals had been involved in a predecessor group, the Fraser South University Society, which had been established by Yong and Shilliday in November 1990. The Society's mandate was to "ensure the development of appropriate legislation creating a new university in the Fraser Valley." The main purposes of the Society were: to further the development of university education in the Fraser Valley by encouraging the Provincial Government to legislate the establishment of an independent, degree-granting institution; to foster public education initiatives promoting the social, economic and cultural value of a university; to actively pursue excellence in university education for all communities in the Fraser Valley; and to improve access to university education.

The Society was headed by an elected Board of Directors. The Board of Directors appointed the following officer positions: President, Vice-President, Treasurer, and Secretary. Committees, headed by a Chair, were created to carry out the objectives of the Society. The original five committees of the society were the Public Relations Committee, Community Relations Committee, Fundraising Committee, Membership Committee, and the Government Committee. The first President of the Society was Karen Yong. She was succeeded in 1993 by Robert (Bob) Lowe, who remained President until the Society's dissolution. At its height, membership in the Society was over 1,100 members.

The Society enlisted the assistance of local government and community organizations in its efforts. From its inception, the Society received financial and other support, including office space in Surrey, from the Fraser Valley Real Estate Board. Other funds were obtained through government grant applications, membership fees, donations, and fundraising events. The Society also concentrated on promotional and community relations activities. Members collected over 7,000 petition signatures, set up information kiosks in malls and at public events, made presentations to local groups, solicited media coverage of Society events and activities, and distributed promotional material. The Society created and collaborated on several reports concerning the need for post-secondary education in the Fraser Valley, and established relationships with members of local and provincial governments.

In 1994 the Society began to place increased pressure on the Provincial Government and, after many meetings and much correspondence, Premier Mike Harcourt announced in February 1995 his government's support for the creation of a Technical University in the Fraser Valley (the Technical University of British Columbia). In May 1995 Society Board member Sharon Shilliday was appointed to the Interim Planning Council for the University; the Council became part of the Technical University Society of British Columbia when it was registered on August 10, 1995.

As a result of the Government's commitment to the creation of a new university, the Society evolved into a public foundation responsible for raising funds for the Technical University of British Columbia and its students. The Society's constitution was amended in August 1996 to reflect this change in mandate. In February 1998, a unanimous decision was made to dissolve the Society and transfer its fundraising responsibilities, as well as accumulated funds, assets, and records to the Technical University of British Columbia. Fundraising responsibilities were assumed by the University's new Vice-President External Affairs and Research. At an extraordinary meeting of the Society on April 28, 1998, the Society was dissolved.

## **Custodial history**

The records remained in the custody and control of the Society until its dissolution in 1998, at which time they were transferred into the custody and control of the Technical University of British Columbia.

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## **Scope and content**

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Fonds consists of records relating to the activities of the Fraser Valley University Society and its role in the establishment of the Technical University of British Columbia. Activities, events, and topics documented include the formation of the Society; the Society's organization, structure and membership; general administration and correspondence; management of the Society's budget and financial resources; Board, committee, and other meetings; community outreach and promotion; fundraising; research; and the Society's development of relationships with municipal and provincial government bodies.

Records include correspondence; minutes and agendas; organizational charts, constitutions, by-laws, mission statements, policies and procedures; budgets and financial statements; reports; subject files; member and donor lists; speeches; newsletters, promotional brochures and flyers; press releases and newspaper articles; videocassettes; and photographs and slides.

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## Notes

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### Title notes

- **Source of title proper:** Title of the fonds is based on the name of its creator.

### Immediate source of acquisition

The records were donated to the Simon Fraser University Archives by the Technical University of British Columbia on July 17, 2002.

### Arrangement

The original order of the records comprising the fonds was not discernible. In order to facilitate access to the material, the archivist created series based on the functions and activities of the Society. The archivist also arranged loose material into folders where necessary.

### Restrictions on access

Some files may contain personal or confidential information. Access to these files may be restricted as stipulated by Archives policy or the donor. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Access to videocassettes is restricted due to fragility of the medium. Access is provided via digital access copies. Consult the reference archivist for more details about accessing moving images in this fonds.

### Finding aids

File and item lists are available. See appendices to this finding aid.

### Related material

For other material relating to the Fraser Valley University Society, see the finding aid to the Technical University of British Columbia fonds.

### Accruals

All accessions have been processed as of June 2004. No further accruals are expected.

## Other notes

- **Publication status:** published
- **Level of detail:** Full
- **Status description:** Revised

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## Access points

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- Yong, Karen (subject)
- Technical University of British Columbia
- Fraser Valley Real Estate Board
- Lowe, Robert (subject)
- Photographic material (documentary form)
- Moving images (documentary form)
- Textual record (documentary form)
- Education (subject)

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## Series descriptions

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### Series F-171-1: Organization and administration records

Date: 1991 - 1997 (date of creation)

Scope and content:

Series consists of records relating to the founding, organization, mandate, scope of activities and general administration of the Fraser Valley University Society. Activities, events and topics documented include the development of the Society's constitution, bylaws, goals, and policies; job descriptions; applications for charitable status, a casino licence and government funding; as well as volunteer efforts and management. Series also includes some records relating to the organization and administration of the Technical University of British Columbia. Activities, events and topics documented include the University's relationship with the Fraser Valley University Society and the Provincial Government, and the funding of the University.

Records include organizational charts, constitution and bylaws, mission statements, policies and procedures, job descriptions, correspondence, forms, applications, resolutions, biographical material, photographs, lists, calendars, and phone logs.

Physical description: 21 cm of textual records

22 photographs

39 negatives

Note:

General note: photographs are located in files F-171-1-0-0-22.1 (6 photos) and F-171-1-0-0-15.1 (16 photos).

Arrangement:

The arrangement was provided by the archivist. Files are arranged alphabetically.

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as stipulated by Archives policy or the donor. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Finding aids:

A file list is available.

Publication status:

published

**File / item list**

Ref code	Title	Dates	Access status	Container
F-171-1-0-0-1	File - Board members - biographies	1992 - 1995	Pending review	171-1
F-171-1-0-0-2	File - Board of Directors - biographies	1995 - 1996	Pending review	171-1
F-171-1-0-0-3	File - Board - Karen Yong	1992 - 1993	Pending review	171-1
F-171-1-0-0-4	File - Board - policy manual	1991	Pending review	171-1
F-171-1-0-0-5	File - Board - potential members	1997	Pending review	171-1
F-171-1-0-0-6	File - Board of Directors - volunteer time	1992	Pending review	171-1
F-171-1-0-0-7	File - Administration - calendar copy	1991 - 1992	Pending review	171-1
F-171-1-0-0-8	File - Casino application - 1997	1991 - 1997	Pending review	171-1
F-171-1-0-0-9	File - Charitable application	1996 - 1997	Pending review	171-1
F-171-1-0-0-10	File - Charitable donations - information	1991 - 1997	Pending review	171-1
F-171-1-0-0-11	File - New application for charity status, April 1992	1991 - 1993	Pending review	171-1
F-171-1-0-0-12	File - CJS project - attendance records	1991 - 1992	Pending review	171-1
F-171-1-0-0-13	File - Constitution	1996	Pending review	171-1
F-171-1-0-0-14	File - CUPE resolution	1992	Pending review	171-1
F-171-1-0-0-15	File - Membership - bylaws	1991	Pending review	171-1
F-171-1-0-0-15.1	File - Members - photographs	1991	Pending review	171-20
F-171-1-0-0-16	File - Mission statements and goals	1992	Pending review	171-1
F-171-1-0-0-17	File - Organizational chart	1991	Pending review	171-1
F-171-1-0-0-18	File - Original documents	1993	Pending review	171-1
F-171-1-0-0-19	File - Originals	1991 - 1992	Pending review	171-1
F-171-1-0-0-20	File - Personnel - job descriptions	1992	Pending review	171-1
F-171-1-0-0-21	File - Phone logs	1993 - 1995	Pending review	171-2
F-171-1-0-0-22	File - Photos / biographies - Tech BC	1996	Pending review	171-2

F-171-1-0-0-22.1	File - Photos / biographies - Tech BC, vol. 2	1996	Pending review	171-20
F-171-1-0-0-23	File - Policy manual	1992 - 1993	Pending review	171-2
F-171-1-0-0-24	File - Society Act	1994	Pending review	171-2
F-171-1-0-0-25	File - Tech BC - correspondence	1996 - 1997	Pending review	171-2
F-171-1-0-0-26	File - Volunteer appreciation / recognition	1991	Pending review	171-2
F-171-1-0-0-27	File - Volunteers	1991 - 1993	Pending review	171-2

### Series F-171-2: General correspondence

Date: 1991 - 1997 (date of creation)

Scope and content:

Series consists of incoming and outgoing correspondence of the Society. Includes correspondence between members, as well as correspondence with government and school officials, community organizations, business associations, media, and post-secondary institutions. Activities, events and topics documented include special events, promotion, fundraising, co-operation and liaison, government relations, and general administrative activities.

Records include letters, memoranda, faxes and related attachments such as press releases, promotional material and minutes.

Physical description: 75 cm of textual records

Arrangement:

The arrangement was provided by the archivist.

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as stipulated by Archives policy or the donor. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Finding aids:

A file list is available.

Publication status:

published

#### File / item list

Ref code	Title	Dates	Access status	Container
F-171-2-0-0-1	File - Correspondence, vol. 1	February 1991 - March 1992	Pending review	171-2
F-171-2-0-0-2	File - Correspondence, vol. 2	February 1991 - March 1992	Pending review	171-2
F-171-2-0-0-3	File - Correspondence, vol. 3	February 1991 - March 1992	Pending review	171-2



F-171-2-0-0-4	File - Correspondence, vol. 4	February 1991 - March 1992	Pending review	171-2
F-171-2-0-0-5	File - Correspondence, vol. 5	February 1991 - March 1992	Pending review	171-2
F-171-2-0-0-6	File - Correspondence, vol. 6	February 1991 - March 1992	Pending review	171-2
F-171-2-0-0-7	File - Correspondence - 1992, vol. 1	1991 - 1992	Pending review	171-3
F-171-2-0-0-8	File - Correspondence - 1992, vol. 2	1991 - 1992	Pending review	171-3
F-171-2-0-0-9	File - Correspondence - 1992, vol. 3	1991 - 1992	Pending review	171-3
F-171-2-0-0-10	File - Correspondence	1991 - 1997	Pending review	171-3
F-171-2-0-0-11	File - Administration - 20/20 Vision	1992	Pending review	171-3
F-171-2-0-0-12	File - Correspondence	1992	Pending review	171-3
F-171-2-0-0-13	File - Correspondence, vol. 1	1992 - 1994	Pending review	171-3
F-171-2-0-0-14	File - Correspondence, vol. 2	1992 - 1994	Pending review	171-3
F-171-2-0-0-15	File - Correspondence, vol. 3	1992 - 1994	Pending review	171-3
F-171-2-0-0-16	File - Correspondence, vol. 4	1992 - 1994	Pending review	171-3
F-171-2-0-0-17	File - Correspondence, vol. 5	1992 - 1994	Pending review	171-3
F-171-2-0-0-18	File - Correspondence, vol. 6	1992 - 1994	Pending review	171-3
F-171-2-0-0-19	File - Correspondence - in	1993	Pending review	171-4
F-171-2-0-0-20	File - Correspondence - out, vol. 1	1993	Pending review	171-4
F-171-2-0-0-21	File - Correspondence - out, vol. 2	1993	Pending review	171-4
F-171-2-0-0-22	File - Correspondence - in , vol. 1	1994	Pending review	171-4
F-171-2-0-0-23	File - Correspondence - in , vol. 2	1994	Pending review	171-4
F-171-2-0-0-24	File - Correspondence - out, vol. 1	1994	Pending review	171-4
F-171-2-0-0-25	File - Correspondence - out, vol. 2	1994	Pending review	171-4
F-171-2-0-0-26	File - Correspondence - out, vol. 3	1994	Pending review	171-4
F-171-2-0-0-27	File - Correspondence - in	1995	Pending review	171-4
F-171-2-0-0-28	File - Correspondence - out	1995	Pending review	171-4
F-171-2-0-0-29	File - Correspondence - in	1996	Pending review	171-5
F-171-2-0-0-30	File - Correspondence - out, vol. 1	1996	Pending review	171-5
F-171-2-0-0-31	File - Correspondence - out, vol. 2	1996	Pending review	171-5
F-171-2-0-0-32	File - Correspondence	April 1997 - June 1997	Pending review	171-5
F-171-2-0-0-33	File - Correspondence	August 1997	Pending review	171-5
F-171-2-0-0-34	File - Correspondence - Tech BC	July 1997	Pending review	171-5
F-171-2-0-0-35	File - E-mail	1997	Pending review	171-5
F-171-2-0-0-36	File - Kekinow	June 1997	Pending review	171-5
F-171-2-0-0-37	File - Administration - memos	1991	Pending review	171-5
F-171-2-0-0-38	File - Administration - memos	1992	Pending review	171-5
F-171-2-0-0-39	File - Administration - memos	1993	Pending review	171-5
F-171-2-0-0-40	File - Administration - memos	1994	Pending review	171-5
F-171-2-0-0-41	File - Memos	1995	Pending review	171-5
F-171-2-0-0-42	File - Memos	1996	Pending review	171-5
F-171-2-0-0-43	File - Administration - faxes - incoming	December 1991 - December 1993	Pending review	171-5
F-171-2-0-0-44	File - Faxes - outgoing, vol. 1	1991 - 1993	Pending review	171-5
F-171-2-0-0-45	File - Faxes - outgoing, vol. 2	1991 - 1993	Pending review	171-5
F-171-2-0-0-46	File - Faxes - outgoing, vol. 3	1991 - 1993	Pending review	171-5
F-171-2-0-0-47	File - Faxes - outgoing, vol. 4	1991 - 1993	Pending review	171-6
F-171-2-0-0-48	File - Faxes - outgoing, vol. 5	1991 - 1993	Pending review	171-6
F-171-2-0-0-49	File - Faxes - in, vol. 1	1994	Pending review	171-6
F-171-2-0-0-50	File - Faxes - in, vol. 2	1994	Pending review	171-6

F-171-2-0-0-51	File - Faxes - in, vol. 3	1994	Pending review	171-6
F-171-2-0-0-52	File - Faxes - outgoing, vol. 1	1994	Pending review	171-6
F-171-2-0-0-53	File - Faxes - outgoing, vol. 2	1994	Pending review	171-6
F-171-2-0-0-54	File - Faxes - outgoing, vol. 3	1994	Pending review	171-6
F-171-2-0-0-55	File - Faxes - outgoing, vol. 4	1994	Pending review	171-6
F-171-2-0-0-56	File - Faxes - outgoing, vol. 5	1994	Pending review	171-6
F-171-2-0-0-57	File - Faxes - outgoing, vol. 6	1994	Pending review	171-7
F-171-2-0-0-58	File - Faxes - outgoing, vol. 7	1994	Pending review	171-7
F-171-2-0-0-59	File - Faxes - outgoing, vol. 1	1 January 1994 - 31 March 1994	Pending review	171-7
F-171-2-0-0-60	File - Faxes - outgoing, vol. 2	1 January 1994 - 31 March 1994	Pending review	171-7
F-171-2-0-0-61	File - Faxes - outgoing, vol. 3	1 January 1994 - 31 March 1994	Pending review	171-7
F-171-2-0-0-62	File - Faxes - outgoing, vol. 4	1 January 1994 - 31 March 1994	Pending review	171-7
F-171-2-0-0-63	File - Faxes - in, vol. 1	1995	Pending review	171-7
F-171-2-0-0-64	File - Faxes - in, vol. 2	1995	Pending review	171-7
F-171-2-0-0-65	File - Faxes - outgoing, vol. 1	1995	Pending review	171-7
F-171-2-0-0-66	File - Faxes - outgoing, vol. 2	1995	Pending review	171-8
F-171-2-0-0-67	File - Faxes - outgoing, vol. 3	1995	Pending review	171-8
F-171-2-0-0-68	File - Faxes - outgoing, vol. 4	1995	Pending review	171-8
F-171-2-0-0-69	File - Faxes - outgoing, vol. 5	1995	Pending review	171-8
F-171-2-0-0-70	File - Faxes - in	1996	Pending review	171-8
F-171-2-0-0-71	File - Faxes - outgoing, vol. 1	1996	Pending review	171-8
F-171-2-0-0-72	File - Faxes - outgoing, vol. 2	1996	Pending review	171-8

### Series F-171-3: Financial records

Date: 1991 - 1997 (date of creation)

Scope and content:

Series consists of financial records of the Society. Activities, events and topics documented include budget preparation, allocation and use of financial resources, and funding and grant requests.

Records include budgets and financial statements, as well as applications for government funding, and related supporting papers.

Physical description: 7 cm of textual records

Arrangement:

The arrangement was provided by the archivist.

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as stipulated by Archives policy or the donor. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Finding aids:

A file list is available.

Publication status:

published

**File / item list**

Ref code	Title	Dates	Access status	Container
F-171-3-0-0-1	File - Accounting - budget	1992	Pending review	171-8
F-171-3-0-0-2	File - Accounting - financial statements	1992 - 1996	Pending review	171-8
F-171-3-0-0-3	File - Financial statements	1997	Pending review	171-8
F-171-3-0-0-4	File - Grants - municipal	1991 - 1996	Pending review	171-8
F-171-3-0-0-5	File - Grants - requests	1994 - 1997	Pending review	171-8
F-171-3-0-0-6	File - Challenge '92	1992	Pending review	171-8
F-171-3-0-0-7	File - Board meetings - info [job creation]	1991	Pending review	171-8
F-171-3-0-0-8	File - Job development / creation	1991 - 1992	Pending review	171-8
F-171-3-0-0-9	File - Job creation budget forecast	1992	Pending review	171-8

**Series F-171-4: Board, committee and meeting records**

Date: 1990 - 1998 (date of creation)

Scope and content:

Series consists of records relating to meetings of the Board of Directors, several committees (including the Executive Committee, Fundraising Committee, Government Relations Committee, Strategy Committee and Advisory Committee) and ad-hoc or extraordinary meetings. In addition to some minutes of the Society's predecessor body, the Fraser South University Society, the series also includes records relating to meetings of the society with other groups, including meetings of the Joint Committee Group, the University of Surrey Community Committee and the Langley Economic Development Commission.

Records include meeting agendas, minutes and supporting papers, correspondence, reports, budgets, financial statements, and special resolutions.

Physical description: 38 cm of textual records

Arrangement:

The arrangement was provided by the archivist.

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as stipulated by Archives policy or the donor. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Finding aids:

A file list is available.

Related material:

For other records relating to committee activities, see also the following series: Community relations, promotion and fundraising records, Government relations records and Membership records.

Publication status:

published

**File / item list**

Ref code	Title	Dates	Access status	Container
F-171-4-0-0-1	File - Advisory Committee appointees	1991	Pending review	171-9
F-171-4-0-0-2	File - AGM minutes	1992 - 1996	Pending review	171-9
F-171-4-0-0-3	File - AGM	1993	Pending review	171-9
F-171-4-0-0-4	File - Administration - annual general meeting 1994	1993 - 1994	Pending review	171-9
F-171-4-0-0-5	File - Administration - annual general meeting 1995	1995	Pending review	171-9
F-171-4-0-0-6	File - Annual general meeting 1996	1995 - 1997	Pending review	171-9
F-171-4-0-0-7	File - Annual general meeting 1997	1996 - 1997	Pending review	171-9
F-171-4-0-0-8	File - Administration - minutes of meetings [board] 1991	1991	Pending review	171-9
F-171-4-0-0-9	File - Board meetings 1992	1992	Pending review	171-9
F-171-4-0-0-10	File - Administration - minutes of meetings [board] 1992	1992	Pending review	171-9
F-171-4-0-0-11	File - Administration - minutes of meetings [board] 1993	1993	Pending review	171-9
F-171-4-0-0-12	File - Administration - minutes of meetings [board] 1994	1994	Pending review	171-9
F-171-4-0-0-13	File - Minutes [board]	1995	Pending review	171-9
F-171-4-0-0-14	File - Minutes [board]	1996	Pending review	171-9
F-171-4-0-0-15	File - Minutes [board] 1997, vol. 1	1997 - 1998	Pending review	171-9
F-171-4-0-0-16	File - Minutes [board] 1997, vol. 2	1997 - 1998	Pending review	171-9
F-171-4-0-0-17	File - Minutes and rough notes [board]	1997	Pending review	171-9
F-171-4-0-0-18	File - Board committee reports	1996	Pending review	171-10
F-171-4-0-0-19	File - Administration - monthly committee reports - community [relations]	1991 - 1994	Pending review	171-10
F-171-4-0-0-20	File - Administration - monthly committee reports - fundraising	1992 - 1996	Pending review	171-10
F-171-4-0-0-21	File - Administration - monthly committee reports - government [relations]	1992 - 1994	Pending review	171-10
F-171-4-0-0-22	File - Administration - monthly committee reports - membership	1992 - 1995	Pending review	171-10
F-171-4-0-0-23	File - Administration - monthly committee reports - public [relations]	1991 - 1995	Pending review	171-10
F-171-4-0-0-24	File - Administration - retreat information	1991 - 1992	Pending review	171-10
F-171-4-0-0-25	File - Board members - retreat	1992	Pending review	171-10

F-171-4-0-0-26	File - Board - special resolutions	1993	Pending review	171-10
F-171-4-0-0-27	File - Administration - minutes of meetings (Executives)	1991 - 1993	Pending review	171-10
F-171-4-0-0-28	File - F.V.U.S.	1998	Pending review	171-10
F-171-4-0-0-29	File - Langley Economic Development Commission	1991 - 1992	Pending review	171-10
F-171-4-0-0-30	File - Minutes, correspondence and supporting papers, vol. 1	1990 - 1991	Pending review	171-10
F-171-4-0-0-31	File - Minutes, correspondence and supporting papers, vol. 2	1990 - 1991	Pending review	171-10
F-171-4-0-0-32	File - Minutes, correspondence and supporting papers, vol. 3	1990 - 1991	Pending review	171-10
F-171-4-0-0-33	File - Minutes, correspondence and supporting papers, vol. 4	1990 - 1991	Pending review	171-10
F-171-4-0-0-34	File - Minutes - Board of Directors, Strategy, Executive and Advisory Committees, vol. 1	1990 - 1991	Pending review	171-10
F-171-4-0-0-35	File - Minutes - Board of Directors, Strategy, Executive and Advisory Committees, vol. 2	1990 - 1991	Pending review	171-10
F-171-4-0-0-36	File - Minutes - Board of Directors, Strategy, Executive and Advisory Committees, vol. 3	1990 - 1991	Pending review	171-10
F-171-4-0-0-37	File - Minutes - Board of Directors, Strategy, Executive and Advisory Committees, vol. 4	1990 - 1991	Pending review	171-11
F-171-4-0-0-38	File - Minutes - Board of Directors, Strategy and Fundraising Committees , vol. 1	1990 - 1993	Pending review	171-11
F-171-4-0-0-39	File - Minutes - Board of Directors, Strategy and Fundraising Committees , vol. 2	1990 - 1993	Pending review	171-11
F-171-4-0-0-40	File - Minutes - Board of Directors, Strategy and Fundraising Committees , vol. 3	1990 - 1993	Pending review	171-11
F-171-4-0-0-41	File - Minutes - Board of Directors, Strategy and Fundraising Committees , vol. 4	1990 - 1993	Pending review	171-11
F-171-4-0-0-42	File - Minutes - Board of Directors, Strategy and Fundraising Committees , vol. 5	1990 - 1993	Pending review	171-11
F-171-4-0-0-43	File - Minutes - miscellaneous committee and meeting, vol. 1	1991 - 1992	Pending review	171-11
F-171-4-0-0-44	File - Minutes - miscellaneous committee and meeting, vol. 2	1991 - 1992	Pending review	171-11
F-171-4-0-0-45	File - Minutes - miscellaneous committee and meeting, vol. 3	1991 - 1992	Pending review	171-11

### **Series F-171-5: Community relations, promotion and fundraising records**

Date: 1990 - 1998 (date of creation)

Scope and content:

Series consists of records relating to the community relations, promotion and fundraising activities of the Fraser Valley University Society and the Technical University of British Columbia.

Specific activities, events and topics documented include publicity and advertising, media relations, community outreach, speeches and talks, fundraising events, donor relations and committee meetings and reports, particularly of the Fundraising, Community Relations, and Public Relations Committees. Records include newspaper articles, press releases and related records, correspondence, newsletters, brochures, flyers, invitations, speeches, lists, video cassettes, photographs, slides, and drawings.

Physical description: 63 cm of textual records

25 photographs

27 slides

15 negatives

3 moving images

Note:

Physical description: moving images consist of 4 videocassettes that have been digitized as .mov preservation and .mp4 access copies.

General note: photographs are located in files F-171-5-0-0-6.1 (5 photos), F-171-5-0-0-13.1 (6 photos), F-171-5-0-0-80.1 (14 photos).

Arrangement:

The arrangement was provided by the archivist. News articles were originally housed in binders, and are divided according to month or geographical area by the creator.

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as stipulated by Archives policy or the donor. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Finding aids:

A file list is available.

Related material:

Records relating to the meetings and activities of this committee may also be found in the following series: Board, committee and meeting records.

Publication status:

published

**File / item list**

Ref code	Title	Dates	Access status	Container
F-171-5-0-0-0-1	Item - Delta Council and Alex Soroka's presentation - resolution passed	June 1991	Pending review	OBJ-2373
	Item - OBJ-2373-dgt.mov			

F-171-5-0-0-0-2	Item - Presentation tape: UTV, Karen Yong and Dr. Saywell	1992	Open	OBJ-2374 OBJ-2375
	Item - OBJ-2374-dgt.mov			
	Item - OBJ-2375-dgt.mov			
F-171-5-0-0-0-3	Item - Fraser Valley University Society presentation	September 1994	Open	OBJ-2376
	Item - OBJ-2376-dgt.mov			
F-171-5-0-0-1	File - Brochures - historical	1996	Pending review	171-12
F-171-5-0-0-2	File - Brochures - original	1991 - 1992	Pending review	171-12
F-171-5-0-0-3	File - Community relations - pledge forms - directors	1992	Pending review	171-12
F-171-5-0-0-4	File - Community relations - presentations	1992	Pending review	171-12
F-171-5-0-0-5	File - Community relations - letters of introduction	1992	Pending review	171-12
F-171-5-0-0-6	File - Community relations - newsletter	1992 - 1994	Pending review	171-12
F-171-5-0-0-6.1	File - Community relations - Semiahmoo Mall (photographs)	February 1992	Pending review	171-20
F-171-5-0-0-7	File - Community relations - volunteer meeting minutes	1991	Pending review	171-12
F-171-5-0-0-8	File - Promotional correspondence	1996	Pending review	171-12
F-171-5-0-0-9	File - Administration - letters of parents - school notices	1993	Pending review	171-12
F-171-5-0-0-10	File - Donation requests	1997	Pending review	171-12
F-171-5-0-0-11	File - Donor thanks	1996	Pending review	171-12
F-171-5-0-0-12	File - Donors	1991 - 1994	Restricted in whole	171-12
F-171-5-0-0-13	File - Fashion show 1992	1991 - 1992	Pending review	171-12
F-171-5-0-0-13.1	File - Fashion Show 1992 (photographs)	1992	Pending review	171-20
F-171-5-0-0-14	File - Fashion show October 7, 1993, vol. 1	1993	Pending review	171-12
F-171-5-0-0-15	File - Fashion show October 7, 1993, vol. 2	1993	Pending review	171-12
F-171-5-0-0-16	File - Fundraising	1991	Pending review	171-12
F-171-5-0-0-17	File - Fundraising	1991 - 1995	Pending review	171-12
F-171-5-0-0-18	File - Fundraising - auction items (live)	1991 - 1994	Pending review	171-12
F-171-5-0-0-19	File - Fundraising - banquet/auction May 1994	1992 - 1994	Pending review	171-12
F-171-5-0-0-20	File - Fundraising - banquet ticket inventory	1991 - 1992	Pending review	171-12
F-171-5-0-0-21	File - Fundraising - casino application	1995 - 1996	Pending review	171-12
F-171-5-0-0-22	File - Fundraising - choir ticket inventory	1992	Pending review	171-13
F-171-5-0-0-23	File - Fundraising - minutes of meetings	1994	Pending review	171-13
F-171-5-0-0-24	File - Fundraising committee, vol. 1	1994 - 1995	Pending review	171-13
F-171-5-0-0-25	File - Fundraising committee, vol. 2	1994 - 1995	Pending review	171-13
F-171-5-0-0-26	File - Fundraising committee, vol. 3	1994 - 1995	Pending review	171-13
F-171-5-0-0-27	File - Fundraising - computer show information	1992	Pending review	171-13
F-171-5-0-0-28	File - Fundraising - contacts (out)	1992	Pending review	171-13
F-171-5-0-0-29	File - Fundraising - correspondence	1993 - 1995	Pending review	171-13
F-171-5-0-0-30	File - Fundraising - correspondence - donation letter	1994	Pending review	171-13
F-171-5-0-0-31	File - Fundraising - dinner	1991	Pending review	171-13
F-171-5-0-0-32	File - Fundraising - donors (past)	1995	Pending review	171-13

F-171-5-0-0-33	File - Fundraising - Excel	1992	Pending review	171-13
F-171-5-0-0-34	File - Fundraising - grants, research, follow-up	1992 - 1993	Pending review	171-13
F-171-5-0-0-35	File - Fundraising - ideas	1992 - 1993	Pending review	171-13
F-171-5-0-0-36	File - Fundraising - Jubilations - dinner and theatre	1995	Pending review	171-13
F-171-5-0-0-37	File - Fundraising - root beer float, vol. 1	1992	Pending review	171-13
F-171-5-0-0-38	File - Fundraising - root beer float, vol. 2	1992	Pending review	171-13
F-171-5-0-0-39	File - Fundraising - Summit Communications	1991	Pending review	171-13
F-171-5-0-0-40	File - Fundraising - A Taste of the Fraser Valley, 1994 fundraiser	1993 - 1995	Pending review	171-13
F-171-5-0-0-41	File - Fundraising - Welsh Men's Choir, April 4, 1992	1992	Pending review	171-13
F-171-5-0-0-42	File - Golf tournament, June 1996	1996 - 1997	Pending review	171-14
F-171-5-0-0-43	File - Interviews	1991 - 1996	Pending review	171-14
F-171-5-0-0-44	File - Logos	1991 - 1992	Pending review	
F-171-5-0-0-45	File - Media releases	1991 - 1995	Pending review	171-14
F-171-5-0-0-46	File - Media - magazine articles	1992	Pending review	171-14
F-171-5-0-0-47	File - News articles, vol. 1	1990 - 1991	Pending review	171-14
F-171-5-0-0-48	File - News articles, vol. 2	1990 - 1991	Pending review	171-14
F-171-5-0-0-49	File - News articles, vol. 3	1990 - 1991	Pending review	171-14
F-171-5-0-0-50	File - News articles, vol. 4	1990 - 1991	Pending review	171-14
F-171-5-0-0-51	File - News articles, vol. 5	1990 - 1991	Pending review	171-14
F-171-5-0-0-52	File - News articles, vol. 6	1990 - 1991	Pending review	171-14
F-171-5-0-0-53	File - News articles - Richmond, Surrey/ N. Delta, Vancouver, White Rock, other, vol. 1	1990 - 1992	Pending review	171-14
F-171-5-0-0-54	File - News articles - Richmond, Surrey/ N. Delta, Vancouver, White Rock, other, vol. 2	1990 - 1992	Pending review	171-14
F-171-5-0-0-55	File - News articles - Richmond, Surrey/ N. Delta, Vancouver, White Rock, other, vol. 3	1990 - 1992	Pending review	171-14
F-171-5-0-0-56	File - News articles, vol. 1	1991 - 1992	Pending review	171-14
F-171-5-0-0-57	File - News articles, vol. 2	1991 - 1992	Pending review	171-15
F-171-5-0-0-58	File - News articles, vol. 1	1992 - 1995	Pending review	171-15
F-171-5-0-0-59	File - News articles, vol. 2	1992 - 1995	Pending review	171-15
F-171-5-0-0-60	File - News articles, vol. 3	1992 - 1995	Pending review	171-15
F-171-5-0-0-61	File - News articles, vol. 4	1992 - 1995	Pending review	171-15
F-171-5-0-0-62	File - News articles, vol. 5	1992 - 1995	Pending review	171-15
F-171-5-0-0-63	File - Newspaper clippings	1996	Pending review	171-15
F-171-5-0-0-64	File - Newsletters	1991 - 1997	Pending review	171-15
F-171-5-0-0-65	File - Newsletter - Tech BC	1996	Pending review	171-15
F-171-5-0-0-65.1	File - Presentation slides: "A degree granting University is needed in the Fraser Valley"	1993	Pending review	171-20
F-171-5-0-0-66	File - Presentation sheets	1992	Pending review	171-15
F-171-5-0-0-67	File - Press releases, vol. 1	1992 - 1994	Pending review	171-15
F-171-5-0-0-68	File - Press releases, vol. 2	1992 - 1994	Pending review	171-15
F-171-5-0-0-69	File - Press releases, vol. 3	1992 - 1994	Pending review	171-16
F-171-5-0-0-70	File - Press releases, vol. 4	1992 - 1994	Pending review	171-16
F-171-5-0-0-71	File - Press releases	1996	Pending review	171-16



F-171-5-0-0-72	File - Promotional material	1991 - 1996	Pending review	171-16
F-171-5-0-0-73	File - Promotional material and community relations and fundraising report	1991 - 1992	Pending review	171-16
F-171-5-0-0-74	File - Public relations	1991 - 1992	Pending review	171-16
F-171-5-0-0-75	File - Public relations - media	1992 - 1994	Pending review	171-16
F-171-5-0-0-76	File - Publicity - correspondence	1994	Pending review	171-16
F-171-5-0-0-77	File - Publicity - media contact list	1990 - 1992	Pending review	171-16
F-171-5-0-0-78	File - Ribbon-cutting ceremony - October 9, 1991	1991	Pending review	171-16
F-171-5-0-0-79	File - Roger's Cable information	1991 - 1994	Pending review	171-16
F-171-5-0-0-80	File - Speaker's program	1996	Pending review	171-16
F-171-5-0-0-80.1	File - Talk and fundraising events photographs	1991	Pending review	171-20
F-171-5-0-0-81	File - Tech BC brochure	1998	Pending review	171-16

### **Series F-171-6: Government relations records**

Date: 1989 - 1995 (date of creation)

Scope and content:

Series consists of records relating to the society's relations and correspondence with government bodies and individuals involved in government affairs, particularly at the municipal and provincial level. Includes records relating to the activities of the Government Relations Committee, as well as the Interim Planning Committee established by the Provincial Government in 1994 to assist in the establishment of the Technical University of British Columbia. Series also includes records concerning government organization and education policies and campaigns, accumulated by the society for informational purposes.

Records include correspondence, reports, minutes, press releases and newspaper articles.

Physical description: 10 cm of textual records

Arrangement:

The arrangement was provided by the archivist.

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as stipulated by Archives policy or the donor. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Finding aids:

A file list is available.

Related material:

Records relating to the meetings and activities of this committee may also be found in the following series: Board, committee and meeting records.

<u>Publication status:</u> published				
<b>File / item list</b>				
Ref code	Title	Dates	Access status	Container
F-171-6-0-0-1	File - Government relations - Advanced Education, Ministry of - press releases	1992	Pending review	171-16
F-171-6-0-0-2	File - Government relations - correspondence, vol. 1	1990 - 1995	Pending review	171-16
F-171-6-0-0-3	File - Government relations - correspondence, vol. 2	1990 - 1995	Pending review	171-17
F-171-6-0-0-4	File - Government - government, October 1991-1996	1989 - 1991	Pending review	171-17
F-171-6-0-0-5	File - Administration - government - Fraser Valley Committee on Post-Ed (M. Neylan)	1992	Pending review	171-17
F-171-6-0-0-6	File - Government relations - government appointment information	1990 - 1993	Pending review	171-17
F-171-6-0-0-7	File - Government relations - news articles	1993	Pending review	171-17
F-171-6-0-0-8	File - Government relations - planning council	1994	Pending review	171-17
F-171-6-0-0-9	File - Government relations - planning council information documents	1995	Pending review	171-17
F-171-6-0-0-10	File - Government relations - reports	1993	Pending review	171-17
F-171-6-0-0-11	File - Administration - G.V.R.D.	1991 - 1992	Pending review	171-17
F-171-6-0-0-12	File - Institution and government report	1991 - 1993	Pending review	171-17
F-171-6-0-0-13	File - Ministry of Advanced Education, Technology and Training	1991 - 1993	Pending review	171-17
F-171-6-0-0-14	File - MLA - minutes of meeting	1991 - 1992	Pending review	171-17
F-171-6-0-0-15	File - MLA - updates	1991 - 1992	Pending review	171-17
F-171-6-0-0-16	File - Provincial government - Premier	1991 - 1992	Pending review	171-17
<b>Series F-171-7: Membership records</b>				
<u>Date:</u> 1990 - 1997 (date of creation)				
<u>Scope and content:</u>				
Series consists of records pertaining to society membership. Donor lists are sometimes included in files with member lists.				
Records include policies and procedures, forms and membership lists.				
<u>Physical description:</u> 5 cm of textual records				
<u>Arrangement:</u>				
The arrangement was provided by the archivist.				
<u>Restrictions on access:</u>				

Some files may contain personal or confidential information. Access to these files may be restricted as stipulated by Archives policy or the donor. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Finding aids:

A file list is available.

Related material:

Records relating to the meetings and activities of this committee may also be found in the following series: Board, committee and meeting records.

Publication status:

published

**File / item list**

Ref code	Title	Dates	Access status	Container
F-171-7-0-0-1	File - Administration - membership processing procedures	1991	Pending review	171-17
F-171-7-0-0-2	File - Membership card	1991	Pending review	171-17
F-171-7-0-0-3	File - Administration - membership - renewal forms	1993	Pending review	171-17
F-171-7-0-0-4	File - Membership renewal requests	1997	Pending review	171-17
F-171-7-0-0-5	File - Mailing lists	1990 - 1991	Restricted in whole	171-17
F-171-7-0-0-6	File - Members - past	1993 - 1994	Restricted in whole	171-17
F-171-7-0-0-7	File - Past memberships	1995 - 1996	Restricted in whole	171-17
F-171-7-0-0-8	File - Memberships, donors, supporters	1997	Restricted in whole	171-17

**Series F-171-8: Reports and reference files**

Date: 1983 - 1997 (date of creation)

Scope and content:

Series consists of reports by and relating to the society, as well as reports, news releases, statistics and other material used by the society to research post-secondary education in British Columbia. Series also include reports by and relating to the Fraser Valley Access Committee, the Fraser Valley Committee on Post-Secondary Education, the Technical University of British Columbia Interim Planning Council and the Technical University of British Columbia.

Physical description: 24 cm of textual records

Note:

Records date predominantly between 1989 and [1997?].

Arrangement:

The arrangement was provided by the archivist.

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as stipulated by Archives policy or the donor. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Finding aids:

A file list is available.

Publication status:

published

**File / item list**

Ref code	Title	Dates	Access status	Container
F-171-8-0-0-1	File - Administration - Kwantlen University College	1990	Pending review	171-18
F-171-8-0-0-2	File - Administration - post-secondary ed. priorities, NDP	1990	Pending review	171-18
F-171-8-0-0-3	File - Administration - research	1991 - 1992	Pending review	171-18
F-171-8-0-0-4	File - Administration - survey to teachers / administrators	1995	Pending review	171-18
F-171-8-0-0-5	File - Report of the Fraser Valley Committee on Post-Secondary Education, phase I	June 1993	Pending review	171-18
F-171-8-0-0-6	File - Fraser Valley Real Estate Board	1996	Pending review	171-18
F-171-8-0-0-7	File - Proposals - job development training program	1991 - 1992	Pending review	171-18
F-171-8-0-0-8	File - Proposals - rise project #1	1992	Pending review	171-18
F-171-8-0-0-9	File - Research - Advanced Education , Ministry of - access for all	1989 - 1993	Pending review	171-18
F-171-8-0-0-10	File - Research - B.C. post-secondary education	1990 - 1991	Pending review	171-18
F-171-8-0-0-11	File - Research - Douglas College	1990	Pending review	171-18
F-171-8-0-0-12	File - Research - F.V.A.C.-related reports, vol. 1	1989 - 1991	Pending review	171-18
F-171-8-0-0-13	File - Research - F.V.A.C.-related reports, vol. 2	1989 - 1991	Pending review	171-18
F-171-8-0-0-14	File - Research - F.V.A.C.-related reports, vol. 3	1989 - 1991	Pending review	171-18
F-171-8-0-0-15	File - Research - F.V.A.C.-related reports, vol. 4	1989 - 1991	Pending review	171-18
F-171-8-0-0-16	File - Research - F.V.A.C.-related reports and minutes	1991 - 1995	Pending review	171-19
F-171-8-0-0-17	File - Research / data - F.V.U.S.	1990 - 1992	Pending review	171-19
F-171-8-0-0-18	File - Fraser Valley University Society	1991	Pending review	171-19

F-171-8-0-0-19	File - Research - Kwantlen College - statistics, vol. 1	1990 - 1993	Pending review	171-19
F-171-8-0-0-20	File - Research - Kwantlen College - statistics, vol. 2	1990 - 1993	Pending review	171-19
F-171-8-0-0-21	File - Research - research completed	1992	Pending review	171-19
F-171-8-0-0-22	File - Research - Simon Fraser University	1983 - 1991	Pending review	171-19
F-171-8-0-0-23	File - Research - statistics	1990 - [ca 1992]	Pending review	171-19
F-171-8-0-0-24	File - Research - University College of the Fraser Valley	1990	Pending review	171-19
F-171-8-0-0-25	File - Technical University of B.C. - Interim Planning Council draft	June 1996	Pending review	171-19
F-171-8-0-0-26	File - Technical University of B.C.	1997	Pending review	171-19