

The logo for Simon Fraser University (SFU) consists of a solid red rectangle with the letters "SFU" in white, bold, sans-serif font centered within it.

## **Simon Fraser University Archives and Records Management Department**

### **Finding Aid - Office of the Vice-President, Finance and Administration funds (F-28)**

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# Office of the Vice-President, Finance and Administration fonds

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## Summary information

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<b>Repository:</b>	Simon Fraser University Archives and Records Management Department
<b>Title:</b>	Office of the Vice-President, Finance and Administration fonds
<b>Reference code:</b>	F-28
<b>Date:</b>	1966 - 1984 (date of creation)
<b>Physical description:</b>	5.38 m of textual records
<b>Dates of creation, revision and deletion:</b>	Finding aid prepared by Bruce Schinkelwitz, Ian Forsyth, Enid Britt, Kadimola Lomamba, Judith Thiessen (December 1997); updated by Richard Dancy (March 2000). Updated by Enid Britt (July 2006).

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## Administrative history / Biographical sketch

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### Note

The Office of Vice-President, Finance and Administration was originally established by the Board of Governors on 21 June 1968, under the title Vice-President, Administration. The general administration of the University was originally a function of the President, who by 1966 had delegated this responsibility to a senior administrator. This administrator oversaw a number of administrative units, including the Bursar, Registrar, General Services, Facility Planning, and the Library. In 1968, the Office of Vice-President, Administration was created, and was responsible for finance, physical plant and planning, purchasing, personnel, ancillary services, and athletics and recreation. Each of these units was headed by a director. By 1981, responsibility for finance, including the office of Bursar, was moved to a newly created Executive Director of Finance, which by 1985 was renamed Vice-President, Finance and in 1988, Vice-President, Financial Services. Both the Vice-Presidents Administration and Financial Services reported directly to the President. In 1993, the two separate offices were rejoined to form the Office of Vice-President, Finance and Administration.

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## Scope and content

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The fonds of the Vice-President, Finance and Administration consists of records made and received in the course of carrying out the general administration of the University. The activities documented include policy and procedures development; general supervision of units reporting to the Vice-President; participation in university committees; liaison with internal and external bodies such as the various faculties, employee associations and unions, other universities, associations, and municipalities; budget preparation; correspondence with various individuals and bodies; and speeches and engagements

undertaken as a representative of the University. The types of documents include meeting agenda and minutes, correspondence, memoranda, reports, publications, and brochures.

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## Notes

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### Title notes

- **Source of title proper:** Title of the fonds is based on the name of the body.

### Immediate source of acquisition

The records were transferred directly from the Office of the Vice-President, Administration.

### Arrangement

Since their inception, the Offices of the Vice-President Finance and Administration and its predecessors have organized their records according to a file classification system. Following transfer to the Archives, however, the original order of the records was compromised by the re-arrangement carried out by the archivist. In the process of the initial archival arrangement, records were re-arranged into artificial record groups and series, borrowing titles from the original classification system.

This re-arrangement scheme created three separate record groups for the Offices of Vice-President Administration, Vice-President Finance, and Bursar. Within the Vice-President Administration record group, files were arranged into three broad categories: statutory authorities and the higher bodies such as the President and the Board of Governors to which the Vice-President reported; administrative departments reporting to the Vice-President, Administration; and external relations with persons and bodies both within the University and external to it. Committee records were removed and placed in an artificial subgroup titled "Vice-President's Committees." These records have now been re-integrated into the description in the series titled "Committees."

No attempt has been made to physically re-arrange records into their original order. The records of the once separate groups of Vice-President, Administration; Vice-President, Finance; and Bursar are now re-integrated into this description of the proper successor body. The titles given to series are derived from the original file index, except in the case of the series "Memoranda," which was originally titled "University."

Further accruals to the Archives will be arranged in conformity with the file classification system in place in the Vice-President Administration and Finance Office. New series numbers will be assigned on the basis of that classification system. Consult the archivist for further information.

### Restrictions on access

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

## Finding aids

File lists are available.

## Related material

Consult the inventories to the fonds of the Office of the President (F-27), Board of Governors (F-33), and Facilities Management (F-11).

## Accruals

Additional material has been accessioned but not yet processed (as of September 2002: 3.67 m., 1970-1985). Please consult the archivist for information about using these materials; restrictions may apply. Further accruals are expected.

## Other notes

- **Publication status:** published
  - **Level of detail:** Full
  - **Status description:** Revised
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## Access points

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- Suart, George (subject)
  - Scott, Ernest M. (subject)
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## Series descriptions

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### Series F-28-1: Statutory authorities

Date: 1967 - 1981 (date of creation)

Scope and content:

Series consists of records relating to the relationship of the Vice-President with the President, Board of Governors, and government. It includes correspondence, memoranda, and reports.

Physical description: 6 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and

as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

**File / item list**

Reference code	Title	Dates	Access status	Container
F-28-1-0-0-1	File - Organization	1968 - 1974	Pending review	28-1
F-28-1-0-0-2	File - Organization	1976 - 1978	Pending review	28-1
F-28-1-0-0-3	File - Organization: reorganization	1967	Pending review	28-1
F-28-1-0-0-4	File - Policies and Procedures	1975 - 1979	Pending review	28-1
F-28-1-0-0-5	File - Board of Governors	1978	Pending review	28-1
F-28-1-0-0-6	File - University President	1970 - 1981	Pending review	28-1
F-28-1-0-0-7	File - Government	1976 - 1979	Pending review	28-1

**Series F-28-2: Correspondence**

Date: 1968 - 1984 (date of creation)

Scope and content:

Series consists of the chronologically arranged correspondence of the Vice-President, Administration.

Physical description: 83 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

**File / item list**

Reference code	Title	Dates	Access status	Container
F-28-2-0-0-1	File - Chronological Correspondence	1968	Pending review	28-1
F-28-2-0-0-2	File - Chronological Correspondence	1969	Pending review	28-1
F-28-2-0-0-3	File - Chronological Correspondence	1969	Pending review	28-1
F-28-2-0-0-4	File - Chronological Correspondence	1969	Pending review	28-1
F-28-2-0-0-5	File - Chronological Correspondence	1969	Pending review	28-1
F-28-2-0-0-6	File - Chronological Correspondence	1969	Pending review	28-1
F-28-2-0-0-7	File - Chronological Correspondence	1969	Pending review	28-1
F-28-2-0-0-8	File - Chronological Correspondence	1969	Pending review	28-21
F-28-2-0-0-9	File - Chronological Correspondence	1969	Pending review	28-2
F-28-2-0-0-10	File - Chronological Correspondence	1969	Pending review	28-2
F-28-2-0-0-11	File - Chronological Correspondence	1969	Pending review	28-2



F-28-2-0-0-64	File - Chronological Correspondence	1974	Pending review	28-5
F-28-2-0-0-65	File - Chronological Correspondence	1974	Pending review	28-5
F-28-2-0-0-66	File - Chronological Correspondence	1975	Pending review	28-5
F-28-2-0-0-67	File - Chronological Correspondence	1975	Pending review	28-5
F-28-2-0-0-68	File - Chronological Correspondence	1975	Pending review	28-5
F-28-2-0-0-69	File - Chronological Correspondence	1975	Pending review	28-5
F-28-2-0-0-70	File - Chronological Correspondence	1975	Pending review	28-5
F-28-2-0-0-71	File - Chronological Correspondence	1975	Pending review	28-5
F-28-2-0-0-72	File - Chronological Correspondence	1975	Pending review	28-5
F-28-2-0-0-73	File - Chronological Correspondence	1975	Pending review	28-6
F-28-2-0-0-74	File - Chronological Correspondence	1975	Pending review	28-6
F-28-2-0-0-75	File - Chronological Correspondence	1975	Pending review	28-6
F-28-2-0-0-76	File - Chronological Correspondence	1975	Pending review	28-6
F-28-2-0-0-77	File - Chronological Correspondence	1975	Pending review	28-6
F-28-2-0-0-78	File - Chronological Correspondence	1979	Pending review	28-6
F-28-2-0-0-79	File - Chronological Correspondence	1979	Pending review	28-6
F-28-2-0-0-80	File - Chronological Correspondence	1979	Pending review	28-6
F-28-2-0-0-81	File - Chronological Correspondence	1979	Pending review	28-6
F-28-2-0-0-82	File - Chronological Correspondence	1979	Pending review	28-6
F-28-2-0-0-83	File - Chronological Correspondence	1979	Pending review	28-6
F-28-2-0-0-84	File - Chronological Correspondence	1979	Pending review	28-6
F-28-2-0-0-85	File - Chronological Correspondence	1979	Pending review	28-6
F-28-2-0-0-86	File - Chronological Correspondence	1979	Pending review	28-6
F-28-2-0-0-87	File - Chronological Correspondence	1979	Pending review	28-6
F-28-2-0-0-88	File - Chronological Correspondence	1979	Pending review	28-7
F-28-2-0-0-89	File - Chronological Correspondence	1979	Pending review	28-7
F-28-2-0-0-90	File - Chronological Correspondence	1981	Pending review	28-7
F-28-2-0-0-91	File - Chronological Correspondence	1981	Pending review	28-7
F-28-2-0-0-92	File - Chronological Correspondence	1981	Pending review	28-7
F-28-2-0-0-93	File - Chronological Correspondence	1981	Pending review	28-7
F-28-2-0-0-94	File - Chronological Correspondence	1981	Pending review	28-7
F-28-2-0-0-95	File - Chronological Correspondence	1981	Pending review	28-7
F-28-2-0-0-96	File - Chronological Correspondence	1981	Pending review	28-7
F-28-2-0-0-97	File - Chronological Correspondence	1981	Pending review	28-7
F-28-2-0-0-98	File - Chronological Correspondence	1981	Pending review	28-7
F-28-2-0-0-99	File - Chronological Correspondence	1981	Pending review	28-7
F-28-2-0-0-100	File - Chronological Correspondence	1981	Pending review	28-7
F-28-2-0-0-101	File - Chronological Correspondence	1981	Pending review	28-7
F-28-2-0-0-102	File - Correspondence	1968 - 1984	Pending review	28-7

### Series F-28-3: Administrative departments

Date: 1966 - 1984 (date of creation)

Scope and content:

Series consists of records relating to the relationship between the Vice-President, Administration and the various departments and units which reported to that office. These included the Bursar, Ancillary Services, Computing, Personnel, Athletics and Recreation, and Physical Plant and Planning. The series includes correspondence, memoranda and reports.

Physical description: 1.54 m of textual records



Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

**File / item list**

Reference code	Title	Dates	Access status	Container
F-28-3-0-0-1	File - General	1970 - 1976	Pending review	28-8
F-28-3-0-0-2	File - Activity Reports (Administrative Assistant)	1974 - 1976	Pending review	28-8
F-28-3-0-0-3	File - Activity Reports (Administrative Assistant)	1976	Pending review	28-8
F-28-3-0-0-4	File - Crisis	1968 - 1970	Pending review	28-8
F-28-3-0-0-5	File - Departmental Activities	1969 - 1971	Pending review	28-8
F-28-3-0-0-6	File - Departmental Activities	1972	Pending review	28-8
F-28-3-0-0-7	File - Departmental Activities	1973	Pending review	28-8
F-28-3-0-0-8	File - Departmental Activities	1974	Pending review	28-8
F-28-3-0-0-9	File - Meetings	1976 - 1977	Pending review	28-8
F-28-3-0-0-10	File - Committee: Administrative Assistants' Meetings	1977 - 1979	Pending review	28-8
F-28-3-0-0-11	File - Finance	1969 - 1970	Pending review	28-8
F-28-3-0-0-12	File - Finance	1973 - 1976	Pending review	28-9
F-28-3-0-0-13	File - Finance	1981	Pending review	28-9
F-28-3-0-0-14	File - Finance-Budget	1969 - 1970	Pending review	28-9
F-28-3-0-0-15	File - Finance-Budget	1971	Pending review	28-9
F-28-3-0-0-16	File - Finance-Budget	1972 - 1975	Pending review	28-9
F-28-3-0-0-17	File - Finance-Budget	1976 - 1979	Pending review	28-9
F-28-3-0-0-18	File - Finance-Capital Funds	1976 - 1979	Pending review	28-9
F-28-3-0-0-19	File - Finance-Cost Studies	1970 - 1972	Pending review	28-9
F-28-3-0-0-20	File - Ancillary Services	1971 - 1980	Pending review	28-9
F-28-3-0-0-21	File - Ancillary Services - Food Services	1968 - 1970	Pending review	28-9
F-28-3-0-0-22	File - Ancillary Services - Food Services	1971 - 1974	Pending review	28-9
F-28-3-0-0-23	File - Ancillary Services - Food Services	1975 - 1976	Pending review	28-10
F-28-3-0-0-24	File - Ancillary Services - Food Services	1977 - 1981	Pending review	28-10
F-28-3-0-0-25	File - Ancillary Services - Duplicating and Printing	1973 - 1979	Pending review	28-10
F-28-3-0-0-26	File - Ancillary Services - Central Stores	1970 - 1976	Pending review	28-10
F-28-3-0-0-27	File - Ancillary Services - Parking, Traffic and Security	1968 - 1971	Restricted in whole	28-10
F-28-3-0-0-28	File - Ancillary Services - Parking, Traffic and Security	1972 - 1973	Restricted in whole	28-10
F-28-3-0-0-29	File - Ancillary Services - Parking, Traffic and Security	1974 - 1976	Restricted in whole	28-10
F-28-3-0-0-30	File - Ancillary Services - Parking, Traffic and Security	1977 - 1981	Restricted in whole	28-11

F-28-3-0-0-31	File - Athletics and Recreation	1970 - 1972	Pending review	28-11
F-28-3-0-0-32	File - Athletics and Recreation	1973 - 1975	Pending review	28-11
F-28-3-0-0-33	File - Athletics and Recreation	1976 - 1981	Pending review	28-11
F-28-3-0-0-34	File - Bursar	1970 - 1972	Pending review	28-11
F-28-3-0-0-35	File - Bursar	1973 - 1975	Pending review	28-11
F-28-3-0-0-36	File - Bursar	1976 - 1978	Pending review	28-11
F-28-3-0-0-37	File - Computing	1966 - 1970	Pending review	28-11
F-28-3-0-0-38	File - Computing	1971 - 1973	Pending review	28-12
F-28-3-0-0-39	File - Computing	1974 - 1975	Pending review	28-12
F-28-3-0-0-40	File - Computing	1976 - 1979	Pending review	28-12
F-28-3-0-0-41	File - Personnel	1970 - 1971	Pending review	28-12
F-28-3-0-0-42	File - Personnel	1972 - 1973	Pending review	28-12
F-28-3-0-0-43	File - Personnel	1974 - 1975	Pending review	28-12
F-28-3-0-0-44	File - Personnel	1976 - 1977	Pending review	28-13
F-28-3-0-0-45	File - Personnel - Staffing	1966	Pending review	28-13
F-28-3-0-0-46	File - Personnel - Staffing	1972	Pending review	28-13
F-28-3-0-0-47	File - Personnel - Staffing - Benefits	1973	Pending review	28-13
F-28-3-0-0-48	File - Personnel - Staffing - Benefits	1973	Pending review	28-13
F-28-3-0-0-49	File - Personnel - Staffing - Modified Work Week	1973	Pending review	28-13
F-28-3-0-0-50	File - Personnel - Staffing - Pensions	1973	Pending review	28-13
F-28-3-0-0-51	File - Personnel - Staffing - Pensions	1973	Pending review	28-13
F-28-3-0-0-52	File - Personnel - Staffing - Salaries	1973	Pending review	28-13
F-28-3-0-0-53	File - Personnel - Staffing - Benefits	1974	Pending review	28-13
F-28-3-0-0-54	File - Personnel - Staffing - Modified Work Week	1975	Pending review	28-13
F-28-3-0-0-55	File - Personnel - Staffing - Pensions	1976	Pending review	28-13
F-28-3-0-0-56	File - Personnel - Staffing - Pensions and Study Leave	1977	Pending review	28-14
F-28-3-0-0-57	File - Personnel - Staffing - Hay System	1978	Pending review	28-14
F-28-3-0-0-58	File - Personnel - Staffing - Hay System	1979	Pending review	28-14
F-28-3-0-0-59	File - Personnel - Staffing - Salaries	1979	Pending review	28-14
F-28-3-0-0-60	File - Personnel - Staffing - Hay System	1980	Pending review	28-14
F-28-3-0-0-61	File - Personnel - Staffing - APSA	1981	Pending review	28-14
F-28-3-0-0-62	File - Personnel - Charts and Tables: Re Hay System	1981	Pending review	28-14
F-28-3-0-0-63	File - Personnel - Labour/Employee Relations - Unions	1967 - 1973	Pending review	28-14
F-28-3-0-0-64	File - Personnel - Labour/Employee Relations - Unions	1974	Pending review	28-15
F-28-3-0-0-65	File - Personnel - Labour/Employee Relations - Unions	1975	Pending review	28-15
F-28-3-0-0-66	File - Personnel - Labour/Employee Relations - Unions	1975	Pending review	28-15
F-28-3-0-0-67	File - Personnel - Labour/Employee Relations - Unions	1975	Pending review	28-15
F-28-3-0-0-68	File - Personnel - Labour/Employee Relations - Unions	1976	Pending review	28-15
F-28-3-0-0-69	File - Personnel - Labour/Employee Relations - Unions	1976	Pending review	28-15
F-28-3-0-0-70	File - Personnel - Labour/Employee Relations - Unions	1976	Pending review	28-15

F-28-3-0-0-71	File - Personnel - Labour/Employee Relations - Strikes	1978 - 1979	Open	28-16
F-28-3-0-0-72	File - Personnel - Labour/Employee Relations - Strikes	1976	Pending review	28-16
F-28-3-0-0-73	File - Personnel - Labour/Employee Relations - Strikes	1977	Pending review	28-16
F-28-3-0-0-74	File - Personnel - Labour/Employee Relations - Strikes	1977	Pending review	28-16
F-28-3-0-0-75	File - Personnel - Labour/Employee Relations - Strikes	1978	Pending review	28-16
F-28-3-0-0-76	File - Personnel - Labour/Employee Relations - Strikes	1979	Pending review	28-16
F-28-3-0-0-77	File - Personnel - Labour/Employee Relations - Strikes	1979	Pending review	28-16
F-28-3-0-0-78	File - Personnel - Labour/Employee: Labour Management Committee	1978 - 1979	Pending review	28-16
F-28-3-0-0-79	File - Labour/Employee Relations: Labour Management Committee	1975 - 1976	Pending review	28-16
F-28-3-0-0-80	File - Labour/Employee Relations: Labour Management Committee	1981 - 1983	Pending review	28-16
F-28-3-0-0-81	File - Personnel - Vice-President, Administration	1974 - 1975	Pending review	28-17
F-28-3-0-0-82	File - Personnel - Vice-President, Academic	1974	Pending review	28-17
F-28-3-0-0-83	File - Personnel - Bursar	1971 - 1972	Pending review	28-17
F-28-3-0-0-84	File - Personnel - Computing	1974 - 1981	Pending review	28-17
F-28-3-0-0-85	File - Personnel - Faculty of Arts	1972 - 1979	Pending review	28-17
F-28-3-0-0-86	File - Personnel - Faculty of Arts	1973	Pending review	28-17
F-28-3-0-0-87	File - Personnel - Faculty of Arts	1968 - 1971	Pending review	28-17
F-28-3-0-0-88	File - Personnel - Faculty of Arts	1971	Pending review	28-17
F-28-3-0-0-89	File - Personnel - Faculty of Arts	1970	Pending review	28-17
F-28-3-0-0-90	File - Personnel - Faculty of Education	1971	Pending review	28-17
F-28-3-0-0-91	File - Personnel - Faculty of Science	1974 - 1976	Pending review	28-17
F-28-3-0-0-92	File - Personnel - Library	1972 - 1976	Pending review	28-17
F-28-3-0-0-93	File - Personnel - Safety Officer	1977	Open	28-17
F-28-3-0-0-94	File - Personnel - Physical Plant and Planning	1968 - 1975	Pending review	28-17
F-28-3-0-0-95	File - Physical Plant and Planning	1970 - 1973	Pending review	28-17
F-28-3-0-0-96	File - Physical Plant and Planning	1974 - 1975	Pending review	28-17
F-28-3-0-0-97	File - Physical Plant and Planning	1976 - 1977	Pending review	28-18
F-28-3-0-0-98	File - Physical Plant and Planning	1978 - 1979	Pending review	28-18
F-28-3-0-0-99	File - P.P.P.- Building and Residences - Admin Building	1972 - 1975	Pending review	28-18
F-28-3-0-0-100	File - P.P.P.- Building and Residences - Day Care Centre	1972 - 1976	Pending review	28-18
F-28-3-0-0-101	File - P.P.P.- Building and Residences - French Lang Train Centre	1974	Pending review	28-18
F-28-3-0-0-102	File - P.P.P.- Building and Residences - Gymnasium	1972 - 1978	Pending review	28-18
F-28-3-0-0-103	File - P.P.P.- Building and Residences - Ice Rink	1973 - 1974	Pending review	28-18
F-28-3-0-0-104	File - P.P.P.- Building and Residences - Images Theatre	1978	Pending review	28-18

F-28-3-0-0-105	File - P.P.P.- Building and Residences - Library	1972 - 1981	Pending review	28-18
F-28-3-0-0-106	File - P.P.P.- Building and Residences - Multi-Purpose Complex	1978 - 1981	Pending review	28-18
F-28-3-0-0-107	File - P.P.P.- Building and Residences - Residences	1971	Pending review	28-18
F-28-3-0-0-108	File - P.P.P.- Building and Residences - South Court Lounge	1976 - 1981	Pending review	28-18
F-28-3-0-0-109	File - P.P.P.- Building and Residences - Teaching and Office Space	1971 - 1979	Pending review	28-19
F-28-3-0-0-110	File - P.P.P.- Building and Residences - Teaching and Lab Complex	1978	Pending review	28-19
F-28-3-0-0-111	File - P.P.P.- Building and Residences - University Centre	1970 - 1972	Pending review	28-19
F-28-3-0-0-112	File - P.P.P.- Building and Residences - University Village	1974 - 1978	Pending review	28-19
F-28-3-0-0-113	File - P.P.P.- Building and Residences - University Centre	1981	Pending review	28-19
F-28-3-0-0-114	File - P.P.P.- Building and Residences - West Mall Complex	1981	Pending review	28-19
F-28-3-0-0-115	File - P.P.P.- Grounds and Landscaping	1971 - 1981	Pending review	28-19
F-28-3-0-0-116	File - P.P.P.- Buildings and Residences - Outdoor Education Training Centre	1972	Pending review	28-19
F-28-3-0-0-117	File - Residences	1981 - 1984	Pending review	28-19
F-28-3-0-0-118	File - Athletics and Recreation - Correspondence and Memoranda	1978	Pending review	28-43
F-28-3-0-0-119	File - Ancillary Services - Winter Sports Complex Feasibility Study	1973	Pending review	28-43
F-28-3-0-0-120	File - P.P.P. - Playfield Facilities Study	1972	Pending review	28-43

### Series F-28-4: Memoranda

Date: 1969 - 1981 (date of creation)

Scope and content:

Series consists of memoranda the Vice-President sent to or received from other bodies within the University. These other bodies include faculties, departments and other Vice-Presidents. The series includes memoranda and reports.

Physical description: 23 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

File / item list				
Reference code	Title	Dates	Access status	Container
F-28-4-0-0-1	File - Analytical Studies	1976 - 1977	Pending review	28-20
F-28-4-0-0-2	File - Faculty of Arts	1970 - 1979	Pending review	28-20
F-28-4-0-0-3	File - Faculty of Continuing Studies	1971 - 1977	Pending review	28-20
F-28-4-0-0-4	File - Faculty of Education,	1969 - 1981	Pending review	28-20
F-28-4-0-0-5	File - Faculty of Interdisciplinary Studies	1977 - 1979	Pending review	28-20
F-28-4-0-0-6	File - Faculty of Graduate Studies	1971 - 1981	Pending review	28-20
F-28-4-0-0-7	File - Faculty of Science	1970 - 1974	Pending review	28-20
F-28-4-0-0-8	File - Vice-President, Academic	1970 - 1981	Pending review	28-20
F-28-4-0-0-9	File - Vice-President, Development	1970 - 1981	Pending review	28-20
F-28-4-0-0-10	File - Vice-President, University Services	1971 - 1976	Pending review	28-20
F-28-4-0-0-11	File - Vice-President, University Services - Residences	1972 - 1977	Pending review	28-20
F-28-4-0-0-12	File - Vice-President, University Services - Arts Centre	1972 - 1976	Pending review	28-21
F-28-4-0-0-13	File - Vice-President, University Services - Resources Office	1974 - 1977	Pending review	28-21
F-28-4-0-0-14	File - Vice-President, University Services - Health Services	1974 - 1978	Pending review	28-21
F-28-4-0-0-15	File - Student Society	1971 - 1974	Pending review	28-21
F-28-4-0-0-16	File - Student Society	1974 - 1981	Pending review	28-21
F-28-4-0-0-17	File - Student Services	1977 - 1978	Pending review	28-21
F-28-4-0-0-18	File - Student Services	1979	Pending review	28-21
F-28-4-0-0-19	File - Student Services	1981	Pending review	28-21

### Series F-28-5: External relations

Date: 1973 - 1981 (date of creation)

Scope and content:

Series consists of records relating to the liaison of the Vice-President with various external bodies, including the Universities Council, other universities, associations, and municipalities. It includes correspondence, memoranda, and reports.

Physical description: 16 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

File / item list				
Reference code	Title	Dates	Access status	Container

F-28-5-0-0-1	File - Associations	1974 - 1976	Pending review	28-22
F-28-5-0-0-2	File - Associations	1977 - 1979	Pending review	28-22
F-28-5-0-0-3	File - Universities Council	1975	Pending review	28-22
F-28-5-0-0-4	File - Universities Council	1976	Pending review	28-22
F-28-5-0-0-5	File - Universities Council	1978	Pending review	28-22
F-28-5-0-0-6	File - Universities - Notre Dame	1974	Open	28-22
F-28-5-0-0-7	File - Universities - U.B.C.	1978 - 1981	Pending review	28-22
F-28-5-0-0-8	File - Universities - U. Vic.	1978	Pending review	28-22
F-28-5-0-0-9	File - Municipalities - Burnaby	1973 - 1979	Restricted in whole	28-22
F-28-5-0-0-10	File - Municipalities - Coquitlam	1975 - 1979	Pending review	28-23
F-28-5-0-0-11	File - Municipalities - Port Moody	1979	Pending review	28-23
F-28-5-0-0-12	File - Government	1981	Pending review	28-23
F-28-5-0-0-13	File - Consultant - Iona Campagnolo	1980	Open	28-23

### Series F-28-6: Personal material

Date: 1970 - 1980 (date of creation)

Scope and content:

Series consists of records relating to the personal correspondence, private and professional activities, as well as those in which the Vice-President represented the university. It includes correspondence, memoranda, reports, post-cards and day-timers.

Physical description: 17 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

#### File / item list

Reference code	Title	Dates	Access status	Container
F-28-6-0-0-1	File - Correspondence	1972 - 1979	Restricted in part	28-42
F-28-6-0-0-2	File - Speeches	1975 - 1977	Open	28-42
F-28-6-0-0-3	File - Daybooks	1980	Pending review	28-42
F-28-6-0-0-4	File - Personal Correspondence	1970	Restricted in part	28-42
F-28-6-0-0-5	File - Personal Correspondence	1971	Pending review	28-42
F-28-6-0-0-6	File - Personal Correspondence	1972	Pending review	28-43
F-28-6-0-0-7	File - Personal Correspondence	1973	Pending review	28-43
F-28-6-0-0-8	File - Personal Correspondence	1974	Pending review	28-43

### Series F-28-7: Committees

Date: 1966 - 1984 (date of creation)

Scope and content:

Series consists of records of relating to the Vice-President's involvement or correspondence with various university committees, including committees established by and reporting to the Vice-President.

Physical description: 2.34 m of textual records

Arrangement:

The series was separated from the body of the fonds during the original archival arrangement and description. Its description has been reintegrated into the fonds without a physical re-arrangement.

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

### **Subseries F-28-7-1: Ad hoc committees**

Date: 1969 - 1982 (date of creation)

Physical description: 13 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

#### **File / item list**

Reference code	Title	Dates	Access status	Container
F-28-7-1-0-1	File - Ad Hoc Committee on Patents	1969	Pending review	28-25
F-28-7-1-0-2	File - Ad Hoc Committee on Implementation of the Ellis Report	1969	Pending review	28-25
F-28-7-1-0-3	File - Ad Hoc Committee on Microfilm	1975	Pending review	28-25
F-28-7-1-0-4	File - Task Force on Financial Support to the Day Care Centre	1982	Pending review	28-25

F-28-7-1-0-5	File - Ad Hoc Committee - Special Bonus Agenda, Minutes, Correspondence, Report	1974	Pending review	28-25
F-28-7-1-0-6	File - Ad Hoc Committee - Special Bonus Eligibility and Submissions	1974	Pending review	28-25
F-28-7-1-0-7	File - Ad Hoc Committee - Extended Services	1977	Pending review	28-25
F-28-7-1-0-8	File - Ad Hoc Committee: Resource Allocation; Terms of Reference and Papers	1975 - 1976	Pending review	28-25
F-28-7-1-0-9	File - Professional Development Committee	1977 - 1978	Pending review	28-25

### Subseries F-28-7-2: Open House and Anniversary Committees

Date: 1972 - 1984 (date of creation)

Physical description: 38 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

#### File / item list

Reference code	Title	Dates	Access status	Container
F-28-7-2-0-1	File - Open House - Miscellaneous	1972	Pending review	28-26
F-28-7-2-0-2	File - Complete report of first Open House	1972	Pending review	28-26
F-28-7-2-0-3	File - Vice-Pres. file - Open House	1972	Pending review	28-26
F-28-7-2-0-4	File - Vice-Pres. file - Open House	1972	Pending review	28-26
F-28-7-2-0-5	File - 10th Anniversary Celebrations VPUS Files (KC Aug. 1991)	1975	Pending review	28-26
F-28-7-2-0-6	File - University Services - Open House - Recommendations of the Steering committee for the next Open House	1972	Pending review	28-26
F-28-7-2-0-7	File - Open House		Pending review	28-26
F-28-7-2-0-8	File - University Services - Tenth Anniversary Celebrations - Open House	1975	Pending review	28-26
F-28-7-2-0-9	File - Open House	1975	Pending review	
F-28-7-2-0-10	File - Miscellaneous handouts, clippings and publications re Open House	1980	Open	28-26
F-28-7-2-0-11	File - SFU Open House buttons		Open	28-26
F-28-7-2-0-12	File - Open House - Projects committee	1975	Pending review	28-27
F-28-7-2-0-13	File - Open House - Projects committee - Schedules	1975	Pending review	28-27



F-28-7-2-0-14	File - Open House - General projects and functions, #1	1978	Pending review	28-27
F-28-7-2-0-15	File - Open House - General projects and functions, #2	1978	Pending review	28-27
F-28-7-2-0-16	File - Open House - Forms, budget, etc.	1978	Pending review	28-27
F-28-7-2-0-17	File - Open House - miscellaneous pamphlets		Pending review	28-27
F-28-7-2-0-18	File - Open House	1978	Pending review	28-27
F-28-7-2-0-19	File - Open House - General projects and functions	1980	Pending review	28-27
F-28-7-2-0-20	File - Open House - General projects and functions, #1	1983	Pending review	28-27
F-28-7-2-0-21	File - Open House - General projects and functions, #2	1983	Pending review	28-27
F-28-7-2-0-22	File - Correspondence	1984	Pending review	28-27

### Subseries F-28-7-3: Information System Committee

Date: 1970 - 1981 (date of creation)

Physical description: 12 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

#### File / item list

Reference code	Title	Dates	Access status	Container
F-28-7-3-0-1	File - Terms of Reference	1970 - 1972	Pending review	28-28
F-28-7-3-0-2	File - Agenda and Minutes	1970 - 1976	Pending review	28-28
F-28-7-3-0-3	File - Report	1974	Pending review	28-28
F-28-7-3-0-4	File - Correspondence	1970 - 1974	Pending review	28-28
F-28-7-3-0-5	File - Papers	1975 - 1976	Pending review	28-28
F-28-7-3-0-6	File - Papers	1976	Pending review	28-28
F-28-7-3-0-7	File - Memoranda	1976 - 1978	Pending review	28-28
F-28-7-3-0-8	File - Papers	1977	Pending review	28-28
F-28-7-3-0-9	File - Papers	1977 - 1981	Pending review	28-28
F-28-7-3-0-10	File - Data Base System	1976	Pending review	28-28
F-28-7-3-0-11	File - Data Base System	1977	Pending review	28-28
F-28-7-3-0-12	File - Report of External Review Committee on the Computing Centre at SFU	1975	Pending review	28-28

### Subseries F-28-7-4: Intercollegiate Athletics Review Committee

Date: 1971 (date of creation)

Physical description: 3 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

**File / item list**

Reference code	Title	Dates	Access status	Container
F-28-7-4-0-1	File - Papers	1971	Pending review	28-43
F-28-7-4-0-2	File - Report	1971	Pending review	28-43

**Subseries F-28-7-5: Athletics and Recreation Advisory Committee**

Date: 1976 - 1984 (date of creation)

Physical description: 5 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

**File / item list**

Reference code	Title	Dates	Access status	Container
F-28-7-5-0-1	File - Minutes of Meetings	1977 - 1980	Pending review	28-23
F-28-7-5-0-2	File - Minutes of Meetings	1982 - 1984	Pending review	28-23
F-28-7-5-0-3	File - Papers	1982 - 1984	Pending review	28-23
F-28-7-5-0-4	File - Report	1983	Pending review	28-23
F-28-7-5-0-5	File - Supplementary Funding Proposal	1984	Pending review	28-23
F-28-7-5-0-6	File - Correspondence and Memoranda	1976 - 1980	Pending review	28-23

**Subseries F-28-7-6: Faculty Search Committees**

Date: 1966 - 1976 (date of creation)

Physical description: 12 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

**File / item list**

Reference code	Title	Dates	Access status	Container
F-28-7-6-0-1	File - Dean of Arts	1966	Pending review	28-29
F-28-7-6-0-2	File - Dean of Arts	1970	Pending review	28-29
F-28-7-6-0-3	File - Dean of Arts	1970	Pending review	28-29
F-28-7-6-0-4	File - Dean of Science	1970	Pending review	28-29
F-28-7-6-0-5	File - Dean of Arts	1971	Pending review	28-29
F-28-7-6-0-6	File - Dean of Graduate Studies	1971	Pending review	28-29
F-28-7-6-0-7	File - Dean of Education	1971 - 1972	Pending review	28-29
F-28-7-6-0-8	File - Dean of Graduate Studies	1972	Pending review	28-29
F-28-7-6-0-9	File - Dean of Arts	1973	Pending review	28-29
F-28-7-6-0-10	File - Dean of Arts	1973	Pending review	28-29
F-28-7-6-0-11	File - Dean of Interdisciplinary Studiess	1973	Pending review	28-29
F-28-7-6-0-12	File - Dean of Continuing Studies	1973	Pending review	28-29
F-28-7-6-0-13	File - Dean of Science	1975	Pending review	28-29
F-28-7-6-0-14	File - Dean of Arts	1976	Pending review	28-29
F-28-7-6-0-15	File - Dean of Education	1976	Pending review	28-29

**Subseries F-28-7-7: Deans' Meetings**

Date: 1970 - 1984 (date of creation)

Physical description: 62 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

**File / item list**

Reference code	Title	Dates	Access status	Container
F-28-7-7-0-1	File - Agenda and Minutes; Agenda, Minutes, Papers	1970 - 1971	Pending review	28-30
F-28-7-7-0-2	File - Agenda, Minutes, Papers	1972	Pending review	28-30
F-28-7-7-0-3	File - Agenda, Minutes, Papers	1973	Pending review	28-30

F-28-7-7-0-4	File - Agenda	1974	Pending review	28-30
F-28-7-7-0-5	File - Papers	1974	Pending review	28-30
F-28-7-7-0-6	File - Papers	1974	Pending review	28-30
F-28-7-7-0-7	File - Papers	1974	Pending review	28-30
F-28-7-7-0-8	File - Papers	1974	Pending review	28-30
F-28-7-7-0-9	File - Agenda	1975	Pending review	28-31
F-28-7-7-0-10	File - Papers	1975	Pending review	28-31
F-28-7-7-0-11	File - Papers	1975	Pending review	28-31
F-28-7-7-0-12	File - Papers	1974	Pending review	28-31
F-28-7-7-0-13	File - Agenda	1976	Pending review	28-31
F-28-7-7-0-14	File - Papers	1976	Pending review	28-31
F-28-7-7-0-15	File - Papers	1976	Pending review	28-31
F-28-7-7-0-16	File - Papers	1976	Pending review	28-31
F-28-7-7-0-17	File - Agenda and Minutes	1977	Pending review	28-31
F-28-7-7-0-18	File - Papers, D-77-1 to D-77-14	1977	Pending review	28-31
F-28-7-7-0-19	File - Papers, D-77-15 to D-77-34	1977	Pending review	28-31
F-28-7-7-0-20	File - Correspondence	1977	Pending review	28-31
F-28-7-7-0-21	File - Agenda and Minutes	1978	Pending review	28-32
F-28-7-7-0-22	File - Papers, D-78-1 to D-78-16	1978	Pending review	28-32
F-28-7-7-0-23	File - Papers, D-78-17 to D-78-39	1978	Pending review	28-32
F-28-7-7-0-24	File - Papers, D-78-40 to D-78-57	1978	Pending review	28-32
F-28-7-7-0-25	File - Papers, D-78-58 to D-78-68	1978	Pending review	28-32
F-28-7-7-0-26	File - Papers, D-78-69 to D-78-87	1978	Pending review	28-32
F-28-7-7-0-27	File - Memoranda	1978	Pending review	28-32
F-28-7-7-0-28	File - Memoranda	1978	Pending review	28-32
F-28-7-7-0-29	File - Agenda and Minutes	1979	Pending review	28-32
F-28-7-7-0-30	File - Papers, D-79-01 to D-79-15	1979	Pending review	28-32
F-28-7-7-0-31	File - Papers, D-79-16 to D-79-29	1979	Pending review	28-32
F-28-7-7-0-32	File - Papers, D-79-30 to D-79-71	1979	Pending review	28-32
F-28-7-7-0-33	File - Memoranda	1979	Pending review	28-33
F-28-7-7-0-34	File - Memoranda,	1979	Pending review	28-33
F-28-7-7-0-35	File - Agenda and Minutes	1980	Pending review	28-33
F-28-7-7-0-36	File - Papers, D-80-01 to D-80-22	1980	Pending review	28-33
F-28-7-7-0-37	File - Papers, D-80-23 to D-80-33	1980	Pending review	28-33
F-28-7-7-0-38	File - Papers, D-80-34 to D-80-56	1980	Pending review	28-33
F-28-7-7-0-39	File - Papers, D-80-57 to D-80-78	1980	Pending review	28-33
F-28-7-7-0-40	File - Memoranda	1980	Pending review	28-33
F-28-7-7-0-41	File - Memoranda	1980	Pending review	28-33
F-28-7-7-0-42	File - Agenda and Minutes	1980	Pending review	28-33
F-28-7-7-0-43	File - Agenda and Minutes	1981	Pending review	28-33
F-28-7-7-0-44	File - Agenda and Minutes	1981	Pending review	28-33
F-28-7-7-0-45	File - Papers, D-81-01 to D-81-30	1981	Pending review	28-33
F-28-7-7-0-46	File - Agenda and Minutes	1982	Pending review	28-34
F-28-7-7-0-47	File - Agenda and Minutes	1982	Pending review	28-34
F-28-7-7-0-48	File - Papers, D-82-01 to D-82-27	1982	Pending review	28-34
F-28-7-7-0-49	File - Papers, D-82-28 to D-82-56	1982	Pending review	28-34
F-28-7-7-0-50	File - Memoranda	1983	Pending review	28-34
F-28-7-7-0-51	File - Agenda and Minutes	1983	Pending review	28-34
F-28-7-7-0-52	File - Agenda and Minutes	1983	Pending review	28-34
F-28-7-7-0-53	File - Papers, D-83-02 to D-83-18	1983	Pending review	28-34
F-28-7-7-0-54	File - Papers, D-83-19 to D-83-47	1983	Pending review	28-34
F-28-7-7-0-55	File - Agenda and Minutes	1984	Pending review	28-34

F-28-7-7-0-56	File - Agenda and Minutes	1984	Pending review	28-34
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### Subseries F-28-7-8: Vice-Presidential Review Committee

Date: 1973 - 1975 (date of creation)

Physical description: 19 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

#### File / item list

Reference code	Title	Dates	Access status	Container
F-28-7-8-0-1	File - Terms of Reference and Memoranda	1974	Pending review	28-35
F-28-7-8-0-2	File - Miscellaneous memos and reports	1974 - 1975	Pending review	28-35
F-28-7-8-0-3	File - Memoranda	1975	Pending review	28-35
F-28-7-8-0-4	File - Memoranda	1975	Pending review	28-35
F-28-7-8-0-5	File - Memoranda	1975	Pending review	28-35
F-28-7-8-0-6	File - Memoranda	1975	Pending review	28-35
F-28-7-8-0-7	File - Memoranda	1974	Pending review	28-35
F-28-7-8-0-8	File - Miscellaneous Memos and Reports	1973 - 1974	Pending review	28-36

### Subseries F-28-7-9: Management Review Committee

Date: 1977 - 1978 (date of creation)

Physical description: 6 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

#### File / item list

Reference code	Title	Dates	Access status	Container
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F-28-7-9-0-1	File - Binder: Agenda, Minutes, Papers, Memoranda of Committee, vol. 1	1977 - 1978	Pending review	28-36
F-28-7-9-0-2	File - Binder: Agenda, Minutes, Papers, Memoranda of Committee, vol. 2	1977 - 1978	Pending review	28-36
F-28-7-9-0-3	File - Binder: Agenda, Minutes, Papers, Memoranda of Committee, vol. 3	1977 - 1978	Pending review	28-36

### Subseries F-28-7-10: Advisory Committee on Ethnic Relations

Date: 1980 - 1984 (date of creation)

Physical description: 3 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

#### File / item list

Reference code	Title	Dates	Access status	Container
F-28-7-10-0-1	File - Terms of Reference	1980	Pending review	28-37
F-28-7-10-0-2	File - Agenda and Minutes	1980 - 1981	Pending review	28-37
F-28-7-10-0-3	File - Memoranda	1984	Pending review	28-37

### Subseries F-28-7-11: Committee to Reduce Paper Costs

Date: 1976 (date of creation)

Physical description: 1 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

#### File / item list

Reference code	Title	Dates	Access status	Container
F-28-7-11-0-1	File - Report and Papers	1976	Pending review	28-37

### Subseries F-28-7-12: Recruitment Committee

Date: 1971 - 1972 (date of creation)

Physical description: 2 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

**File / item list**

Reference code	Title	Dates	Access status	Container
F-28-7-12-0-1	File - Agenda, Minutes, and Papers	1971 - 1972	Pending review	28-37
F-28-7-12-0-2	File - Subcommittee on Publications - Minutes	1971 - 1972	Pending review	28-37

**Subseries F-28-7-13: KNOW/SFU Projects Consultative Committee**

Date: 1981 - 1982 (date of creation)

Physical description: 6 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

**File / item list**

Reference code	Title	Dates	Access status	Container
F-28-7-13-0-1	File - Terms of Reference	1981	Pending review	28-37
F-28-7-13-0-2	File - Agenda and minutes	1981	Pending review	28-37
F-28-7-13-0-3	File - Agenda and minutes	1981	Pending review	28-37
F-28-7-13-0-4	File - Agenda and minutes	1981	Pending review	28-37
F-28-7-13-0-5	File - Agenda and minutes	1982	Pending review	28-37

**Subseries F-28-7-14: Duplicating and Photocopying Committee**

Date: 1980 (date of creation)

Physical description: 6 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

**File / item list**

Reference code	Title	Dates	Access status	Container
F-28-7-14-0-1	File - Terms of Reference	1980	Pending review	28-38
F-28-7-14-0-2	File - Minutes of Meetings	1980	Pending review	28-38
F-28-7-14-0-3	File - Reports	1980	Pending review	28-38
F-28-7-14-0-4	File - Correspondence	1980	Pending review	28-38

**Subseries F-28-7-15: Administrative Policies and Procedures Committee**

Date: 1978 - 1980 (date of creation)

Physical description: 7 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

**File / item list**

Reference code	Title	Dates	Access status	Container
F-28-7-15-0-1	File - Terms of Reference and Membership	1978	Pending review	28-38
F-28-7-15-0-2	File - Minutes of Meetings	1978	Pending review	28-38
F-28-7-15-0-3	File - Report	1980	Pending review	28-38
F-28-7-15-0-4	File - Correspondence	1978 - 1980	Pending review	28-38
F-28-7-15-0-5	File - Revised Policies and Procedures	1980	Pending review	28-38

**Subseries F-28-7-16: Interior Program Planning Committee**

Date: 1977 - 1979 (date of creation)

Physical description: 26 cm of textual records



Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

**File / item list**

Reference code	Title	Dates	Access status	Container
F-28-7-16-0-1	File - Correspondence	1977	Pending review	28-39
F-28-7-16-0-2	File - Correspondence	1977	Pending review	28-39
F-28-7-16-0-3	File - Correspondence	1977	Pending review	28-39
F-28-7-16-0-4	File - Correspondence	1977	Pending review	28-39
F-28-7-16-0-5	File - Correspondence	1977	Pending review	28-39
F-28-7-16-0-6	File - Agenda and minutes	1977	Pending review	28-39
F-28-7-16-0-7	File - Papers	1977	Pending review	28-39
F-28-7-16-0-8	File - Papers	1977	Pending review	28-39
F-28-7-16-0-9	File - Draft Proposal for Interior	1977	Pending review	28-39
F-28-7-16-0-10	File - Reports for Discussion	1977	Pending review	28-40
F-28-7-16-0-11	File - Regional Meetings	1977	Pending review	28-40
F-28-7-16-0-12	File - Follow-up Meetings	1977	Pending review	28-40
F-28-7-16-0-13	File - School of Active Health Sciences - Minutes	1977	Pending review	28-40
F-28-7-16-0-14	File - School of Applied Sciences - Minutes	1977	Pending review	28-40
F-28-7-16-0-15	File - School of Education - Minutes	1977	Pending review	28-40
F-28-7-16-0-16	File - School of Fine Arts - Minutes	1977	Pending review	28-40
F-28-7-16-0-17	File - School of Humanities - Minutes	1977	Pending review	28-40
F-28-7-16-0-18	File - School of Management Studies - Minutes	1977	Pending review	28-40
F-28-7-16-0-19	File - School of Resource Management - Minutes	1977	Pending review	28-40
F-28-7-16-0-20	File - School of Small Technology - Minutes	1977	Pending review	28-40
F-28-7-16-0-21	File - Basic Elements: School of Excellence	1977	Pending review	28-40
F-28-7-16-0-22	File - B.C. Planning Bodies: Non-Metropolitan degree Completion Programs	1977	Pending review	28-40
F-28-7-16-0-23	File - Costing: School Prototypes	1977	Pending review	28-40
F-28-7-16-0-24	File - Discussion Paper: Model for the Development of Degree Completion Programs	1977	Pending review	28-40
F-28-7-16-0-25	File - Distance Education	1977	Pending review	28-40
F-28-7-16-0-26	File - Interior University Programs Board	1977	Pending review	28-40
F-28-7-16-0-27	File - Overall Plan	1977	Pending review	28-40
F-28-7-16-0-28	File - Section 1: Why a Needs Assessment?	1977	Pending review	28-40

F-28-7-16-0-29	File - Interior Program Planning Committee Recommendations - Final Report	1977	Pending review	28-40
F-28-7-16-0-30	File - Interior Program Planning Committee Papers	1978 - 1979	Pending review	28-40
F-28-7-16-0-31	File - Proposal for A School for the Arts	1977	Pending review	28-40

### Subseries F-28-7-17: Classification Advisory Committee

Date: 1974 - 1975 (date of creation)

Physical description: 13 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

#### File / item list

Reference code	Title	Dates	Access status	Container
F-28-7-17-0-1	File - Terms of Reference	1974	Pending review	28-41
F-28-7-17-0-2	File - Minutes	1974 - 1975	Pending review	28-41
F-28-7-17-0-3	File - Papers	1974 - 1975	Pending review	28-41

### Subseries F-28-7-18: Vice-Presidents' Meetings

Date: 1973 (date of creation)

Physical description: 1 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

#### File / item list

Reference code	Title	Dates	Access status	Container
F-28-7-18-0-1	File - Minutes and Support Papers	1973	Pending review	28-43

### Series F-28-8: Printed materials

Date: 1967 - 1982 (date of creation)

Scope and content:

Series consists of printed materials relating to reviews and proposals concerning various administrative units and programs. It includes reports prepared by administrative units or external consultants.

Physical description: 17 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Publication status:

published

**File / item list**

Reference code	Title	Dates	Access status	Container
F-28-8-0-0-1	File - Ancillary Services - Central Stores Review	1973 - 1974	Pending review	28-23
F-28-8-0-0-2	File - Audio Visual Centre - Reorganization of Audio Visual Services and The Library Audio Visual Centre	1967 - 1968	Pending review	28-23
F-28-8-0-0-3	File - Centre for the Arts - Proposal for Further Development of the Centre for the Arts	1981	Pending review	28-23
F-28-8-0-0-4	File - Centre for the Arts - 1981 Annual Report of the Simon Fraser Gallery	1982	Pending review	28-23
F-28-8-0-0-5	File - Comptroller General - Statement of Financial Condition	1968	Pending review	28-24
F-28-8-0-0-6	File - Departments of Recreation, Kinesiology, Athletics, and Education - Professional Certificate Programs for Physical Education Teachers, Recreation Specialists, and Athletics Coaches	1976	Pending review	28-24
F-28-8-0-0-7	File - Landrey, Ann - A Report on Student Employment at Simon Fraser University	1973	Pending review	28-24
F-28-8-0-0-8	File - McLellan, Robert and Co. Ltd. - Report on Proposed Funicular Railway	1971	Pending review	28-24
F-28-8-0-0-9	File - Personnel - Pension Plans, Minimum Planning Budget, Supervisory and Management Training, and Fee Survey Report	1969 - 1972	Pending review	28-24
F-28-8-0-0-10	File - Personnel - Modified Work Week, Group Life and Long Term Disability Insurance, and Development of a Compensation Program	1973 - 1981	Pending review	28-24

F-28-8-0-0-11	File - Physical Plant and Planning - Arthur Erickson Architects - Purpose and Justification, Stores Security, Planning for S.F.U	1973 - 1975	Pending review	28-24
F-28-8-0-0-12	File - Stead, Meehan, Haggman - Supervisory and Management Training...	1972	Pending review	28-24
F-28-8-0-0-13	File - Vice-President, Administration - Overview of Administrative Departments: A Report for New Members of the Board of Governors	1979 - 1981	Pending review	28-24
F-28-8-0-0-14	File - Woods, Gordon and Co. - Trimester Cost Study Vol. 1	1972	Pending review	28-24