

The logo for Simon Fraser University (SFU) consists of the letters "SFU" in white, bold, sans-serif font, centered within a solid red rectangular background.

## **Simon Fraser University Archives and Records Management Department**

### **Finding Aid - Society for Canadian Women in Science and Technology fonds (F-39)**

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# Society for Canadian Women in Science and Technology fonds

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## Summary information

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<b>Repository:</b>	Simon Fraser University Archives and Records Management Department
<b>Title:</b>	Society for Canadian Women in Science and Technology fonds
<b>Reference code:</b>	F-39
<b>Wikidata identifier [alternative]:</b>	Q70219248
<b>Wikidata URL [alternative]:</b>	<a href="https://www.wikidata.org/wiki/Q70219248">https://www.wikidata.org/wiki/Q70219248</a>
<b>Date:</b>	1981 - 2005 (date of creation)
<b>Physical description:</b>	3.13 m of textual records 403 photographs 22 sound recordings 2 artifacts 1 multi-media record
<b>Dates of creation, revision and deletion:</b>	Finding aid prepared by Richard Dancy, Frances Fournier, Enid Britt (February 2001); updated in March 2006, October 2008, and July 2011; revised in August 2012 (items converted to new numbering and control system).
<b>Note [generalNote]:</b>	<p><b>PHYSICAL DESCRIPTION:</b> Photographs are located in series F-39-7 (390 photos), and in the following files: F-39-5-3-0-28 (5 photos), F-39-5-4-0-8 (6 photos), and F-39-5-5-0-3 (2 photos). Artefacts (2 buttons) are located in file F-39-6-0-0-9. Fonds also includes 29 audio cassettes (originals) and 1 CD (see item lists).</p>
<b>Note [generalNote]:</b>	<p>Financial assistance for the arrangement and description of the records and production of the finding aid was generously provided by the Government of British Columbia through the Archives Association of British Columbia's Community Archives Assistance Program (March 2001); SFU's Faculty of Applied Sciences (March 2000); and the Society of Canadian Women in Science And Technology (March 2000). Financial assistance for the arrangement and description of these records and production of the finding aid was generously provided by the Government of Canada's National Archival Development Program (2008).</p>

## **Administrative history / Biographical sketch**

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### **Note**

The Society of Canadian Women in Science and Technology (SCWIST) was founded in Vancouver BC in 1981 by six women: Mary Vickers, Hilda Ching, Abby Schwarz, Mary Jo Duncan, Diana Herbst, and Maggie Benston. SCWIST is a volunteer non-profit organization incorporated under the BC Societies Act; in 1984 it was registered as a charity under the federal Income Tax Act. It continues as an active organization.

SCWIST's mandate is to promote, support and empower women in the fields of science and technology. To this end, the Society works (i) to promote equal opportunities for women in scientific, technological and engineering careers; (ii) to improve social attitudes on the stereotyping of careers in science and educate the public about careers in science and technology; and (iii) to assist educators by providing current information on careers and career training, science and scientific policies. It realizes these goals through the organization of conferences and networking events, delivery of public educational outreach programs, production of resource material (videos, publications and handbooks), liaison with other organizations, and participation in granting, advocacy and advisory bodies.

From the six founders in 1981, membership in SCWIST grew rapidly to approximately 160 by 1984; subsequently, membership increased more slowly, reaching approximately 200 by 1993. The Annual General Meeting – held each spring and open to all members of the Society – votes on major decisions and elects the Executive Board of Directors. The Board is headed by the Society's president and meets regularly in Vancouver, while much of the on-going work of SCWIST is carried out by a number of standing and ad hoc committees appointed by the Board. Since 1992 SCWIST has maintained a permanent Resource Centre in Vancouver.

Major milestones in SCWIST history include the production of the Registry of Skilled Women, BC and Yukon (1983); the organization of the first National Conference on Women in Science and Technology (1983); the development of the following educational programs: Girls in Science (1984), Ms. Infinity (1990), and Project Tomorrow (1993); the establishment of the SCWIST scholarship (1986)--renamed the Maggie Benston Scholarship in 1991; the opening of a Resource Centre (1992); and the launching of the SCWIST web site (1997).

### **Custodial history**

The bulk of the records were in the custody of SCWIST member Maria Issa, who transferred them to the Archives in November 1997. A second, smaller accession of records from the Resource Centre was donated to the Archives in July 2000.

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## **Scope and content**

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The fonds of the Society comprises records made and received in the course of administering the organization and carrying out its functions and programs. Geographically, SCWIST activities centre primarily on British Columbia. Activities documented include Annual General Meetings and monthly Executive Board meetings; administration of the Resource Centre; funding and financial management;

liaison with other bodies; conferences and networking events; educational outreach programs; advisory work; advocacy and public relations. Records include constitution and by-laws; meeting agendas and minutes; correspondence; financial summaries and reports; presentations, reports and briefs; handbooks, manuals and publications; photographs; and audio recordings of Society conferences and workshops.

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## Notes

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### Title notes

- **Source of title proper:** Title of the fonds is based on the name of the organization.

### Immediate source of acquisition

The records were donated to the Archives by SCWIST in two accessions in November 1997 and July 2000 respectively. The Archives received a third accession from SCWIST in January 2008.

### Arrangement

Series titles and arrangement are based on the most recent version of the Society's file classification plan, which was effective as of March 31, 2000. This plan is function-based and groups together records generated by activities falling under a similar function. Older records which may not originally have been organized according to any classification plan have been arranged according to these categories. The one exception concerns Series F-39-3, Liaison and cooperation records. This series and its title have been supplied by the archivist in order to group together files functionally related but which did not fall under any other classification. Because overlap among groupings can occur, please consult the entire file list in order to determine the existence of all files on a particular subject. Within files, documents generally follow chronological order.

When processing the third accession from SCWIST in 2008, the archivist created series F 39-7, Photographs, in order to group together snapshots that reflected activities described in a number of series.

### Restrictions on access

Some files may contain personal or confidential information. Access to these files may be restricted as stipulated by Archives policy or the donor. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

### Finding aids

File list is available.

## Related material

For other material relating to women in science, technology and trades, consult the inventories to the Kate Braid fonds (F 10), the Vancouver Women in Trades fonds (F 7), and the Women's Labour History Collection (F 67).

## Accruals

All accessions have been processed as of September 2008. Further accruals are expected. According to the Agreement to Transfer signed by SCWIST and the Archives, the Society will donate its inactive records to the Archives once every five years.

## Other notes

- **Publication status:** published
- **Level of detail:** Full
- **Status description:** Revised

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## Access points

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- Swenson, Sara (subject)
- Matsui, Hiromi (subject)
- Kellet, Rosalind (subject)
- Issa, Maria (subject)
- Gill, Jackie (subject)
- LeCouteur, Penny (subject)
- Berggren, Tasoula (subject)
- Gonzales, Josefina (subject)
- Herbst, Diana (subject)
- Vickers, Mary (subject)
- Dwyer, Betty (subject)
- Ching, Hilda (subject)
- Adair, Marian (subject)
- Myers, Judy (subject)
- Dawn McArthur (subject)
- Stephanie Smith (subject)
- Smith, Amanda (subject)
- Suzanne Ferenczi (subject)
- Elana Brief (subject)
- Sound recording (documentary form)
- Moving images (documentary form)
- Photographic material (documentary form)
- Textual record (documentary form)
- Science and technology (subject)

- Women (subject)

## Series descriptions

### Series F-39-1: Administrative records

Date: 1991 - 1993 (date of creation)

Scope and content:

Series comprises records relating to the establishment and operation of the SCWIST Resource Centre, which carries out many of the Society's administrative duties. The Resource Centre was opened in 1992 in offices at the Harbour Centre campus of Simon Fraser University, Vancouver. In 1996 it relocated to the downtown Vancouver YWCA building. The Centre is staffed by a paid Coordinator. Activities documented in this series include the establishment of the Resource Centre, its official opening in 1992, and staffing. Records consist of correspondence; grant applications and supporting documentation; reports; and invitations, guest book and audio recordings of the official opening.

Physical description: Analog originals:

5 cm of textual records

2 sound recordings (4 audiocassettes)

Digitized materials:

Preservation copies - 6 wav files (6.78 GB)

Access copies - 6 mp3 files (297 MB)

Alternative form available:

Analog originals were digitized by the Archives in October 2018. Digital copies are available in mp3 (access format) and wav (preservation format) for all sound recordings in this series. Please contact the reference archivist to request copies.

Related material:

For correspondence received and sent by the Resource Centre Coordinator, see series F-39-3, Liaison and cooperation records.

Publication status:

published

#### File / item list

Reference code	Title	Dates	Access status	Container
F-39-1-0-0-1	File - Resource Centre coordinator position	1991 - 1992	Restricted in whole	39-1
F-39-1-0-0-2	File - Resource Centre - grants and applications	1991 - 1993	Pending review	39-1

F-39-1-0-0-3	File - Resource Centre - grants and applications	1992	Pending review	39-1
F-39-1-0-0-4	File - Resource Centre official opening	1992	Pending review	39-1
F-39-1-0-0-4-1	Item - SCWIST Open House ceremonies	1992	Open	OBJ-3078 OBJ-3079
F-39-1-0-0-4-2	Item - SCWIST Open House ,Ai Hilda Ching	1992	Open	OBJ-3080 OBJ-3081
F-39-1-0-0-5	File - Resource Centre official opening - guest book	1992	Pending review	39-1

### Series F-39-2: Financial records

Date: 1982 - 1994 (date of creation)

Scope and content:

Series comprises records relating to the Society's management of its financial resources. Activities documented include application for registered charity status, internal reviews and monitoring of accounts, and annual tax and information returns. Records consist of accounting policies; account summaries and financial reports; correspondence; registration application form and supporting documentation; and annual tax and information returns.

Physical description: 8 cm of textual records

Related material:

Records relating to funding and budgets for individual projects and programs are typically included in the project file; see series F-39-5, Projects, programs and events files.

Financial statements are also typically included with the supporting papers of the Annual General Meetings; see series F-39-4, sub-series 2, Annual General Meeting files.

For records relating to requests for SCWIST funding and the administration of SCWIST scholarships, see series F-39-8, Public Relations files.

Publication status:

published

#### File / item list

Reference code	Title	Dates	Access status	Container
F-39-2-0-0-1	File - Accounts - policy	1992 - 1993	Pending review	39-1
F-39-2-0-0-2	File - Account summaries	1989 - 1990	Pending review	39-1
F-39-2-0-0-3	File - Account summaries	1990 - 1991	Pending review	39-1
F-39-2-0-0-4	File - Account summaries	1991 - 1992	Pending review	39-1
F-39-2-0-0-5	File - Account summaries	1992 - 1993	Pending review	39-1
F-39-2-0-0-6	File - Account summaries	1993 - 1994	Pending review	39-1
F-39-2-0-0-7	File - Societies Act - annual reports	1983 - 1993	Pending review	39-1
F-39-2-0-0-8	File - Taxes - registered charity applications	1982 - 1984	Pending review	39-1
F-39-2-0-0-9	File - Taxes - Revenue Canada registered charity information returns	1985 - 1993	Pending review	39-1

### Series F-39-3: Liaison and cooperation records



Date: 1981 - 1997 (date of creation)

Scope and content:

Series comprises records relating to the Society's interaction and work with outside individuals, groups, coalitions and government bodies. Activities documented include responding to requests for information, membership or resource material; correspondence carried out by the President and other SCWIST officers; presentations and advice to governments; and participation of SCWIST in two other bodies – the Partners in Science Awareness Committee (PISAC, a provincially funded granting agency) and the Women's Employment and Training Coalition (WETC). Records consist of correspondence, reports and briefs; and copies of PISAC and WETC meeting minutes, support papers, and publicity brochures.

Physical description: 28 cm of textual records

Arrangement:

This series was created by the archivist to group together material not readily fit into the Society's most recent (March 2000) file classification plan.

Related material:

For other records relating to the Women's Employment and Training Coalition (WETC), see the Vancouver Women in Trades fonds (F 9), series F-9-3, Liaison.

Publication status:

published

**File / item list**

Reference code	Title	Dates	Access status	Container
F-39-3-0-0-1	File - Commission of Inquiry on Equality in Employment	1983	Pending review	39-2
F-39-3-0-0-2	File - Correspondence - logs	1985 - 1993	Pending review	39-2
F-39-3-0-0-3	File - Correspondence	1981 - 1983	Pending review	39-2
F-39-3-0-0-4	File - Correspondence	1983 - 1992	Pending review	39-2
F-39-3-0-0-5	File - Correspondence	1984	Pending review	39-2
F-39-3-0-0-6	File - Correspondence	1985	Pending review	39-2
F-39-3-0-0-7	File - Correspondence	1986	Pending review	39-2
F-39-3-0-0-8	File - Correspondence	1986 - 1992	Pending review	39-2
F-39-3-0-0-9	File - Correspondence	1987 - 1988	Pending review	39-2
F-39-3-0-0-10	File - Correspondence	1988 - 1989	Pending review	39-2
F-39-3-0-0-11	File - Correspondence	1989 - 1990	Pending review	39-2
F-39-3-0-0-12	File - Correspondence	1990	Pending review	39-2
F-39-3-0-0-13	File - Correspondence	1990 - 1992	Pending review	39-2
F-39-3-0-0-14	File - Correspondence	1991 - 1992	Pending review	39-2
F-39-3-0-0-15	File - Correspondence	1992 - 1993	Pending review	39-2
F-39-3-0-0-16	File - Correspondence	1993	Pending review	39-2
F-39-3-0-0-17	File - Correspondence	1993 - 1994	Pending review	39-2
F-39-3-0-0-18	File - Correspondence	1994	Pending review	39-3

F-39-3-0-0-19	File - Correspondence	1994 - 1996	Pending review	39-3
F-39-3-0-0-20	File - Governments	1992 - 1994	Pending review	39-3
F-39-3-0-0-21	File - Networking	1991 - 1995	Pending review	39-3
F-39-3-0-0-22	File - Outside conferences	1985 - 1989	Pending review	39-3
F-39-3-0-0-23	File - Outside conferences	1992 - 1993	Pending review	39-3
F-39-3-0-0-24	File - Partners in Science Awareness committee - minutes	1995 - 1996	Pending review	39-3
F-39-3-0-0-25	File - Partners in Science Awareness committee	1995 - 1996	Pending review	39-3
F-39-3-0-0-26	File - Reports, briefs and presentations	1985 - 1995	Pending review	39-3
F-39-3-0-0-27	File - Science World	1990 - 1995	Pending review	39-3
F-39-3-0-0-28	File - Women's Employment and Training Coalition (WECT) - minutes	1987 - 1991	Pending review	39-3
F-39-3-0-0-29	File - Women's Employment and Training Coalition (WECT) - correspondence	1985 - 1991	Pending review	39-3
F-39-3-0-0-30	File - Working group of Status of Women officials on Gender Equity in Education and Training	1993	Pending review	39-3
F-39-3-0-0-31	File - MRC briefs incl. NSERC status	1984	Pending review	39-17
F-39-3-0-0-32	File - Alberta conference - Women in Science	1984	Pending review	39-17
F-39-3-0-0-33	File - Vancouver Foundation - correspondence	1991 - 1997	Pending review	39-17

#### **Series F-39-4: Organization records**

Date: 1981 - 2005 (date of creation)

Scope and content:

Series comprises records relating to the structure and governance of the Society as an organization. Activities documented include the establishment of the constitution and by-laws; reviews of SCWIST history; and Annual General Meetings and monthly Executive Board meetings. Records consist of constitution and by-laws; correspondence; reports; and meeting agendas, minutes and support papers.

Physical description: 53 cm of textual records

Publication status:

published

#### **Subseries F-39-4-1: Organizational structure and history files**

Date: 1981 - 1998 (date of creation)

Scope and content:

Sub-series comprises records relating to the evolution of the Society, its mandate, structure and the duties of officers. Records consist of the SCWIST constitution and by-laws; correspondence; reports on job descriptions, roles and responsibilities; lists of Executive Board directors; and retrospective reviews of the Society's history.

Physical description: 5 cm of textual records

Publication status:

published

#### File / item list

Reference code	Title	Dates	Access status	Container
F-39-4-1-0-1	File - Constitution and By-laws	1984	Pending review	39-4
F-39-4-1-0-2	File - Executive Board officers	1983 - 1996	Pending review	39-4
F-39-4-1-0-3	File - Organizational history and policy	1982 - 1995	Pending review	39-4
F-39-4-1-0-4	File - Organizational history - general	1981 - 1994	Pending review	39-17
F-39-4-1-0-5	File - Maggie Benston	1993	Pending review	39-17
F-39-4-1-0-6	File - Grant - partners in organizational development	1998	Pending review	39-17

### Subseries F-39-4-2: Annual General Meetings files

Date: 1982 - 2005 (date of creation)

Scope and content:

Sub-series comprises records relating to the Society's Annual General Meeting (AGM) held each spring at the end of the fiscal year. The first AGM was held in 1982. AGMs are open to all members of the Society, and all members in good standing have full voting rights. At the AGM members receive reports from directors of the Executive Board and from committee chairs; elect new Executive Board directors for the coming year; approve nominations for honorary membership; determine membership fees; and vote on proposed motions, standing rules and amendments to the constitution or by-laws. Records consist of programs, agendas, minutes, reports, financial statements, audits, lists of nominations, proposals, motions and resolutions, publicity brochures and attendee lists.

Physical description: 14 cm of textual records

Publication status:

published

#### File / item list

Reference code	Title	Dates	Access status	Container
F-39-4-2-0-1	File - Annual general meeting	1982	Open	39-4
F-39-4-2-0-2	File - Annual general meeting	1983	Open	39-4
F-39-4-2-0-3	File - Annual general meeting	1984	Open	39-4
F-39-4-2-0-4	File - Annual general meeting	1985	Open	39-4
F-39-4-2-0-5	File - Annual general meeting	1986	Open	39-4
F-39-4-2-0-6	File - Annual general meeting	1987	Open	39-4
F-39-4-2-0-7	File - Annual general meeting	1988	Open	39-4
F-39-4-2-0-8	File - Annual general meeting	1989	Open	39-4
F-39-4-2-0-9	File - Annual general meeting	1990	Open	39-4
F-39-4-2-0-10	File - Annual general meeting	1991	Open	39-4
F-39-4-2-0-11	File - Annual general meeting	1992	Open	39-4

F-39-4-2-0-12	File - Annual general meeting	1993	Open	39-4
F-39-4-2-0-13	File - Annual general meeting	1994	Open	39-4
F-39-4-2-0-14	File - Annual general meeting	1995	Open	39-4
F-39-4-2-0-15	File - Annual general meeting	1996	Open	39-4
F-39-4-2-0-16	File - Annual general meeting	1997	Open	39-4
F-39-4-2-0-17	File - Annual general meeting	1998	Pending review	39-18
F-39-4-2-0-18	File - Annual general meeting	2001	Pending review	39-18
F-39-4-2-0-19	File - Annual general meeting	2002	Pending review	39-18
F-39-4-2-0-20	File - Annual general meeting	2003	Pending review	39-18
F-39-4-2-0-21	File - Annual general meeting	2004	Pending review	39-18
F-39-4-2-0-22	File - Annual general meeting	2005	Pending review	39-18

### Subseries F-39-4-3: Executive Board meeting files

Date: 1981 - 1999 (date of creation)

Scope and content:

Sub-series comprises records relating to meetings of the Society's Executive Board of Directors. The Board consists of the president, two vice-presidents, treasurer, secretary, two directors at large, and the past president as a director ex officio. Directors are elected at the Annual General Meeting and serve one-year terms. The positions are all volunteer and directors are not remunerated, although they may be reimbursed for their expenses. According to the SCWIST constitution, Board meetings must be held at least four times per year, but typically meetings are held monthly. Board meetings are open to all members of the Society, but only directors may vote. The meeting hears reports from each director and committee, in addition to other Board business. Records consist of agendas, minutes, reports, financial statements, correspondence, proposals, and publicity brochures.

Physical description: 34 cm of textual records

Publication status:

published

#### File / item list

Reference code	Title	Dates	Access status	Container
F-39-4-3-0-1	File - Minutes	1981	Pending review	39-4
F-39-4-3-0-2	File - Minutes	1982	Pending review	39-4
F-39-4-3-0-3	File - Minutes	1983	Pending review	39-4
F-39-4-3-0-4	File - Minutes	1984	Pending review	39-4
F-39-4-3-0-5	File - Minutes	1985	Pending review	39-4
F-39-4-3-0-6	File - Minutes	1986	Pending review	39-5
F-39-4-3-0-7	File - Minutes	1987	Pending review	39-5
F-39-4-3-0-8	File - Minutes	1988	Pending review	39-5
F-39-4-3-0-9	File - Minutes	1989	Pending review	39-5
F-39-4-3-0-10	File - Minutes	1990	Pending review	39-5
F-39-4-3-0-11	File - Minutes	1991	Pending review	39-5
F-39-4-3-0-12	File - Minutes	1992	Pending review	39-5
F-39-4-3-0-13	File - Minutes	1993	Pending review	39-5
F-39-4-3-0-14	File - Minutes	1994	Pending review	39-5
F-39-4-3-0-15	File - Minutes	1995	Pending review	39-5

F-39-4-3-0-16	File - Attendance book	1992 - 1993	Pending review	39-18
F-39-4-3-0-17	File - Minutes	1996	Pending review	39-18
F-39-4-3-0-18	File - Minutes	1997	Pending review	39-18
F-39-4-3-0-19	File - Minutes	1997 - 1998	Pending review	39-18
F-39-4-3-0-20	File - Minutes	1998 - 1999	Pending review	39-18
F-39-4-3-0-21	File - Minutes, reports	1999	Pending review	39-18
F-39-4-3-0-22	File - Executive binder (Betty Dwyer)	1992 - 1994	Pending review	39-19
F-39-4-3-0-23	File - Executive binder (Judy Einstein), vol. 1	1992 - 1994	Pending review	39-19
F-39-4-3-0-24	File - Executive binder (Judy Einstein), vol. 2	1992 - 1994	Pending review	39-19
F-39-4-3-0-25	File - Executive binder (Judy Einstein), vol. 3	1992 - 1994	Pending review	39-19
F-39-4-3-0-26	File - Executive binder (Maria Issa), vol. 1	1994 - 1995	Pending review	39-19
F-39-4-3-0-27	File - Executive binder (Maria Issa), vol. 2	1994 - 1995	Pending review	39-19

### **Series F-39-5: Projects, programs and events files**

Date: 1981 - 2004 (date of creation)

Scope and content:

Series comprises records relating to the activities undertaken by the Society to realize its educational, outreach and professional networking goals. Activities documented include the organization of networking events, conferences and panel sessions; development of professional and educational resources; and design of on-going outreach programs for educators, parents, primary- and secondary-school students and the general public. Records include correspondence; reports; grant applications and supporting documentation; handbooks and manuals; workshop and presentation material; and brochures and other publicity material. Series also includes photographs, audio cassettes and video cassettes.

Physical description: Analog originals:

1.74 m of textual records

13 photographs

19 sound recordings (25 audio cassettes)

1 multiple media record (1 optical disk - CD)

Arrangement:

Note that in the arrangement of this series, a sub-series was created for each program or project that was either on-going or that generated a large quantity of records.

Publication status:

published

### **Subseries F-39-5-1: Events and projects files**

Date: 1981 - 2004 (date of creation)

Scope and content:

Sub-series comprises records relating to SCWIST-organized events and projects. Activities documented include the founding of the BC chapter of the Canadian Association for Girls in Science (CAGIS); the organization of educational conferences and workshops (Discover the Possibilities, High School Outreach pilot project, Quantum Leaps in conjunction with Douglas College, Say Yes to Math and Science Careers for Women, Science for Young Canadians, Visiting Scientists Project, Women Do Math conferences, and the Women Inventors Project); the production of professional and educational resource material (the Registry of Skilled Women, BC and Yukon, the video What Do Scientists Do?); and the organization of information and networking events for professionals in the fields of science and technology (Speakers' Bureau, Small Business Women's Workshops, Women in Science panels, XX Evenings at Science World). Records consist of correspondence; reports; grant applications and supporting documentation; presentations; audio recordings; handbooks and manuals; event evaluations; publicity brochures, and contracts.

Physical description: 46 cm of textual records  
1 sound recording

Note [generalNote]:

Physical description: series includes 1 audio cassette.

Publication status:

published

#### File / item list

Reference code	Title	Dates	Access status	Container
F-39-5-1-0-1	File - Canadian Association for Girls in Science (CAGIS)	1996 - 1998	Pending review	39-6
F-39-5-1-0-2	File - Canadian Association for Girls in Science (CAGIS)	1997 - 1998	Pending review	39-6
F-39-5-1-0-3	File - Canadian Association for Girls in Science (CAGIS)	1997	Pending review	39-6
F-39-5-1-0-4	File - Chilliwack Career Fair	1992 - 1994	Pending review	39-6
F-39-5-1-0-5	File - Discover the Possibilities conference	1992 - 1995	Pending review	39-6
F-39-5-1-0-6	File - Events	1982 - 1991	Pending review	39-6
F-39-5-1-0-7	File - Events - planning	1988 - 1992	Pending review	39-6
F-39-5-1-0-8	File - Grant applications - general	1982 - 1991	Pending review	39-6
F-39-5-1-0-9	File - Grant applications - general	1994 - 1995	Pending review	39-6
F-39-5-1-0-10	File - High School outreach pilot project	1984	Pending review	39-6
F-39-5-1-0-11	File - Quantum Leaps	1993 - 1995	Pending review	39-6
F-39-5-1-0-12	File - Registry of Skilled Women - BC and Yukon	1981 - 1985	Pending review	39-6
F-39-5-1-0-13	File - Say Yes to Math and Science careers for women	1987 - 1988	Pending review	39-6
F-39-5-1-0-14	File - Science and Technology week	1993 - 1997	Pending review	39-6
F-39-5-1-0-15	File - Science for young Canadians	1984	Pending review	39-6
F-39-5-1-0-16	File - Small business women's workshops	1995 - 1996	Pending review	39-6
F-39-5-1-0-17	File - Speaker's bureau	1992 - 1993	Pending review	39-6

F-39-5-1-0-18	File - Visiting scientists project	1987 - 1989	Pending review	39-7
F-39-5-1-0-19	File - What Do Scientists Do? (video)	1990 - 1992	Pending review	39-7
F-39-5-1-0-20	File - What Do Scientists Do? (video royalties)	1991 - 1994	Pending review	39-7
F-39-5-1-0-21	File - Women Do Math conferences	1987 - 1991	Restricted in whole	39-7
F-39-5-1-0-22	File - Women in Math / Science conference	1982	Pending review	39-7
F-39-5-1-0-23	File - Women in Science panel	1982	Pending review	39-7
F-39-5-1-0-23-1	Item - SCWIST Panel: The Vanishing Act	1982	Open	OBJ-3082
F-39-5-1-0-24	File - Women Inventors project	1992 - 1993	Pending review	39-7
F-39-5-1-0-25	File - Scientific Attitudes Questionnaire	1984	Pending review	39-7
F-39-5-1-0-26	File - Women scientists and part time work	1982	Pending review	39-20
F-39-5-1-0-27	File - Elementary science - general	1986	Pending review	39-20
F-39-5-1-0-28	File - Science education in BC for girls	1988	Pending review	39-20
F-39-5-1-0-29	File - What do scientists do?	1989 - 1991	Pending review	39-20
F-39-5-1-0-30	File - Shad Valley	1989 - 1992	Pending review	39-20
F-39-5-1-0-31	File - Science teaching in schools	1990 - 1991	Pending review	39-20
F-39-5-1-0-32	File - Women at frontier of excellence	1994	Pending review	39-20
F-39-5-1-0-33	File - Career choice survey - science promotion programs	1994 - 1995	Pending review	39-20
F-39-5-1-0-34	File - Career choice survey - science promotion programs	1995 - 1996	Pending review	39-20
F-39-5-1-0-35	File - Cwest	1995	Pending review	39-20
F-39-5-1-0-36	File - Turn your child onto math, science	1995	Pending review	39-20
F-39-5-1-0-37	File - Women entrepreneurs conference	1996	Pending review	39-20
F-39-5-1-0-38	File - Women in science-based businesses	1996	Pending review	39-20
F-39-5-1-0-39	File - Grant - science and technology week	1998	Pending review	39-20
F-39-5-1-0-40	File - Grant - science and technology week	1999	Pending review	39-20
F-39-5-1-0-41	File - Grant application - Motorola	1998 - 2000	Pending review	39-21
F-39-5-1-0-42	File - Grant applications - general	1999	Pending review	39-21
F-39-5-1-0-43	File - Wearing the face of change	1999	Pending review	39-21
F-39-5-1-0-44	File - Women in high tech fields	1999	Pending review	39-21
F-39-5-1-0-45	File - Immigrating women in science	1999 - 2003	Pending review	39-21
F-39-5-1-0-46	File - Quantum leaps conference	1999 - 2004	Pending review	39-21
F-39-5-1-0-47	File - Quantum leaps conference	2001	Pending review	39-21
F-39-5-1-0-48	File - Where are the women? WISSTE study	1997 - 1998	Pending review	39-22
F-39-5-1-0-49	File - Where are the women? WISSTE study	1998 - 1999	Pending review	39-22
F-39-5-1-0-50	File - Where are the women? WISSTE study	1999	Pending review	39-22

### **Subseries F-39-5-2: First National Conference on Women in Science and Technology files**

Date: 1982 - 1984 (date of creation)

Scope and content:

Sub-series comprises records relating to the organization of the first National Conference on Women in Science and Technology, held in Vancouver BC in May 1983. Activities documented include conference planning, funding, publicity, presentations and evaluations. Records consist of correspondence; reports; grant applications and supporting documentation; publicity brochures, programs and press releases; presentations, audio recordings, transcripts and published conference proceedings; and conference evaluation forms and summaries.

Physical description: 10 cm of textual records

18 sound recordings

Note [generalNote]:

Physical description: sub-series includes 18 sound recordings on 24 audio cassettes (originals).

Publication status:

published

#### File / item list

Reference code	Title	Dates	Access status	Container
F-39-5-2-0-1	File - Brochures and flyers	1983	Pending review	39-7
F-39-5-2-0-2	File - Correspondence	1982 - 1983	Pending review	39-7
F-39-5-2-0-3	File - Equals workshop	1983	Pending review	39-7
F-39-5-2-0-4	File - Evaluation	1983	Pending review	39-7
F-39-5-2-0-5	File - Funding	1983 - 1984	Pending review	39-7
F-39-5-2-0-6	File - Proceedings (copy 1)	1983	Pending review	39-8
F-39-5-2-0-7	File - Proceedings (copy 2)	1983	Pending review	39-8
F-39-5-2-0-8	File - Program and speakers	1983	Pending review	39-8
F-39-5-2-0-9	File - Public relations	1982 - 1983	Pending review	39-8
F-39-5-2-0-10	File - Tapes - index and transcripts	1983	Pending review	39-8
F-39-5-2-0-10-1	Item - Keynote address. Dr Rose Sheinin (University of Toronto): Women in Science ... and Why Not/Nought?	20 May 1983	Open	OBJ-3083
F-39-5-2-0-10-2	Item - Panel: Science, Women, Grants and Sports. Janet Ferguson	20 May 1983	Open	OBJ-3084
F-39-5-2-0-10-3	Item - Lucie Pepin: Expanding your Horizons	20 May 1983	Open	OBJ-3085
F-39-5-2-0-10-4	Item - Panel: Careers on the Go.	20 May 1983	Open	OBJ-3086
F-39-5-2-0-10-5	Item - Panel: Women Scientists	20 May 1983	Open	OBJ-3087 OBJ-3088
F-39-5-2-0-10-6	Item - Barbara Smail (University of Manchester): "Yes" to the GIST Program ,À Affirmative Action Encouraging Girls into Science and Technology	20 May 1983	Open	OBJ-3089 OBJ-3090
F-39-5-2-0-10-7	Item - Panel: Doorways to Science Education	21 May 1983	Open	OBJ-3091 OBJ-3092
F-39-5-2-0-10-8	Item - Panel: Women in Universities and Colleges ,À Statistics	21 May 1983	Open	OBJ-3093
F-39-5-2-0-10-9	Item - Panel: Re-entry to the Workforce	21 May 1983	Open	OBJ-3094



F-39-5-2-0-10-10	Item - Panel: Juggling Home, Family and the Scientific Career	21 May 1983	Open	OBJ-3095
F-39-5-2-0-10-11	Item - Linda Steingarten: The Paucity of Patents Granted to Women	21 May 1983	Open	OBJ-3096
F-39-5-2-0-10-12	Item - Workshop: EQUALS in Technology ,À The EQUALS Group	21 May 1983	Open	OBJ-3097
F-39-5-2-0-10-13	Item - Evelyn Fox Keller: Is Science Male?	21 May 1983	Open	OBJ-3098
F-39-5-2-0-10-14	Item - Workshop: Strategies to Encourage Girls into Science ,À Bill McNulty	21 May 1983	Open	OBJ-3099
F-39-5-2-0-10-15	Item - Workshop: Entering the Scientific Workforce ,À Pam Biela	22 May 1983	Open	OBJ-3100 OBJ-3101
F-39-5-2-0-10-16	Item - Donna Brown (CAWIS): The Future of Canadian Women in Science	22 May 1983	Open	OBJ-3102
F-39-5-2-0-10-17	Item - Open Forum: Social Issues in Science	22 May 1983	Open	OBJ-3103 OBJ-3104 OBJ-3105
F-39-5-2-0-10-18	Item - Concluding Remarks: Hilda Ching	22 May 1983	Open	OBJ-3106

### Subseries F-39-5-3: Girls in Science program files

Date: 1984 - 1990 (date of creation)

Scope and content:

Sub-series comprises records relating to the development and delivery of the Girls in Science program, designed to encourage girls to consider science and technology careers. Girls in Science began in 1984 as a series of week-long summer workshops offered by SCWIST throughout British Columbia for girls aged 9 to 12, featuring a range of hands-on activities. In 1988 the direct management of the workshops passed from SCWIST to the local communities, who organize them on the basis of the SCWIST manual, *Imagine the Possibilities*. Records consist of correspondence, memoranda and reports; grant applications and supporting documentation; workshop presentations and overheads; teaching activities material; evaluations; handbooks and manuals (including annotated drafts and the first and second editions of *Imagine the Possibilities*); photographs; publicity brochures; and press clippings.

Physical description: 32 cm of textual records  
5 photographs

Note [generalNote]:

Physical description: 5 photographs located in F-39-5-3-28

Publication status:

published

#### File / item list

Reference code	Title	Dates	Access status	Container
F-39-5-3-0-1	File - Action Plan - correspondence	1984 - 1985	Pending review	39-8
F-39-5-3-0-2	File - Action Plan - report and presentations	1984	Pending review	39-8
F-39-5-3-0-3	File - Undated workshop activities 1/3	[ca 1984]	Pending review	39-8

F-39-5-3-0-4	File - Undated workshop activities 2/3	[ca 1984]	Pending review	39-8
F-39-5-3-0-5	File - Undated workshop activities 3/3	[ca 1984]	Pending review	39-8
F-39-5-3-0-6	File - 1984 workshops - activities	1984	Pending review	39-8
F-39-5-3-0-7	File - 1984 workshops - publicity	1984 - 1985	Pending review	39-8
F-39-5-3-0-8	File - 1984 workshops - reports	1984	Pending review	39-9
F-39-5-3-0-9	File - 1985 workshops - activities 1/2	1985 - 1986	Pending review	39-9
F-39-5-3-0-10	File - 1985 workshops - activities 2/2	1985 - 1986	Pending review	39-9
F-39-5-3-0-11	File - 1985 workshops - forms	1985	Pending review	39-9
F-39-5-3-0-12	File - 1985 workshops - publicity	1985	Pending review	39-9
F-39-5-3-0-13	File - 1985 workshops - reports	1985	Pending review	39-9
F-39-5-3-0-14	File - 1986 workshops - activities	1986	Pending review	39-9
F-39-5-3-0-15	File - 1986 workshops - extra activities	1986	Pending review	39-9
F-39-5-3-0-16	File - 1986 workshops - publicity	1986	Pending review	39-9
F-39-5-3-0-17	File - 1986 workshops - reports	1986 - 1987	Pending review	39-9
F-39-5-3-0-18	File - 1987 workshops - activities	1987	Pending review	39-9
F-39-5-3-0-19	File - 1987 workshops - correspondence	1987	Pending review	39-9
F-39-5-3-0-20	File - 1987 workshops - forms	1987	Pending review	39-9
F-39-5-3-0-21	File - 1987 workshops - publicity	1987	Pending review	39-9
F-39-5-3-0-22	File - 1987 workshops - reports	1987	Pending review	39-9
F-39-5-3-0-23	File - 1988 workshops - activities 1/2	1988	Pending review	39-9
F-39-5-3-0-24	File - 1988 workshops - activities 2/2	1988	Pending review	39-9
F-39-5-3-0-25	File - 1988 workshops - correspondence	1988	Pending review	39-9
F-39-5-3-0-26	File - 1988 workshops - forms	1988	Pending review	39-9
F-39-5-3-0-27	File - 1988 workshops - overheads	1988	Pending review	39-9
F-39-5-3-0-28	File - 1988 workshops - photographs	1988	Pending review	39-9
F-39-5-3-0-29	File - 1988 workshops - publicity	1988	Pending review	39-10
F-39-5-3-0-30	File - 1988 workshops - reports	1988 - 1989	Pending review	39-10
F-39-5-3-0-31	File - Correspondence - Revenue Canada	1988 - 1989	Pending review	39-10
F-39-5-3-0-32	File - Grants and applications	1984	Pending review	39-10
F-39-5-3-0-33	File - Grants and applications	1984 - 1985	Pending review	39-10
F-39-5-3-0-34	File - Grants and applications	1987	Pending review	39-10
F-39-5-3-0-35	File - Grants and applications	1988 - 1989	Pending review	39-10
F-39-5-3-0-36	File - Imagine the Possibilities - 1st edition	1989	Pending review	39-10
F-39-5-3-0-37	File - Imagine the Possibilities - 2nd revised edition	1990	Open	39-10
F-39-5-3-0-38	File - Imagine the Possibilities - instructors' comments	1989	Pending review	39-10
F-39-5-3-0-39	File - Imagine the Possibilities - BCIT office	1989	Pending review	39-10
F-39-5-3-0-40	File - Imagine the Possibilities - requests	1988 - 1990	Pending review	39-10
F-39-5-3-0-41	File - Imagine the Possibilities - forms	1988 - 1989	Pending review	39-10
F-39-5-3-0-42	File - Proposal	1987 - 1988	Pending review	39-10
F-39-5-3-0-43	File - Report	1984	Pending review	39-10

### Subseries F-39-5-4: Elementary Science Workshop program files

Date: 1985 - 1989 (date of creation)

Scope and content:

Sub-series comprises records relating to the development and delivery of the Elementary Science Workshops, a program designed to improve science instruction by elementary school teachers. Sessions for local teachers were held in the community by a Resource Person while the workshops

as a whole were overseen by a Project Coordinator, assisted by a SCWIST program committee. Records consist of correspondence; reports; committee meeting minutes and supporting papers; grant applications and supporting documentation; workshop presentation materials; photographs; and publicity brochures.

Physical description: 12 cm of textual records  
6 photographs

Note [generalNote]:

Physical description: 6 photographs located in F-39-5-4-8

Publication status:

published

#### File / item list

Reference code	Title	Dates	Access status	Container
F-39-5-4-0-1	File - Correspondence	1985 - 1989	Pending review	39-11
F-39-5-4-0-2	File - Grants and applications	1985 - 1987	Pending review	39-11
F-39-5-4-0-3	File - Grants and applications	1986	Pending review	39-11
F-39-5-4-0-4	File - Grants and applications	1987 - 1988	Pending review	39-11
F-39-5-4-0-5	File - Publicity	1987	Pending review	39-11
F-39-5-4-0-6	File - Reports	1985 - 1988	Pending review	39-11
F-39-5-4-0-7	File - Workshops	1988	Pending review	39-11
F-39-5-4-0-8	File - Workshops - photographs	[198-?]	Pending review	39-11
F-39-5-4-0-9	File - Program binder, vol. 1	1988	Pending review	39-21
F-39-5-4-0-10	File - Program binder, vol. 2	1988	Pending review	39-21
F-39-5-4-0-11	File - Program binder, vol. 3	1988	Pending review	39-21
F-39-5-4-0-12	File - Program binder, vol. 4	1988	Pending review	39-21
F-39-5-4-0-13	File - Program binder, vol. 5	1988	Pending review	39-21
F-39-5-4-0-14	File - Program binder, vol. 6	1988	Pending review	39-21

#### Subseries F-39-5-5: Project Tomorrow program files

Date: 1992 - 1999 (date of creation)

Scope and content:

Sub-series comprises records relating to the development and delivery of the Project Tomorrow program. Project Tomorrow was initiated in 1992 as a series of seminars offered by SCWIST for parents, parent advisory committees and elementary school teachers designed to help them encourage and sustain the interest of girls in science and technology. Records consist of correspondence; reports; committee meeting minutes and supporting papers; grant applications and supporting documentation; presentation materials, transparencies and overheads; schedules and evaluations; contracts; handbooks and manuals; and publicity brochures.

Physical description: 24 cm of textual records  
2 photographs

Note [generalNote]:

Physical description: 2 photographs located in F-39-5-5-3

Publication status:

published

**File / item list**

Reference code	Title	Dates	Access status	Container
F-39-5-5-0-1	File - Committee meeting minutes	1992 - 1995	Pending review	39-11
F-39-5-5-0-2	File - Community Interaction Days - planning	1995	Pending review	39-11
F-39-5-5-0-3	File - Community Interaction Days - Kamloops	1995	Pending review	39-11
F-39-5-5-0-4	File - Community Interaction Days - Burnaby	1995	Pending review	39-11
F-39-5-5-0-5	File - Community reports	1995	Pending review	39-11
F-39-5-5-0-6	File - Employee contracts	1996	Pending review	39-11
F-39-5-5-0-7	File - General	1997 - 1998	Pending review	39-11
F-39-5-5-0-8	File - Grants and applications	1993	Pending review	39-11
F-39-5-5-0-9	File - Grants and applications	1994	Pending review	39-12
F-39-5-5-0-10	File - Grants and applications	1995	Pending review	39-12
F-39-5-5-0-11	File - Grants and applications	1996	Pending review	39-12
F-39-5-5-0-12	File - Kamloops Career Fair	1994	Pending review	39-12
F-39-5-5-0-13	File - Manuals - Outreach coordinator	1994	Open	39-12
F-39-5-5-0-14	File - Pamphlets - Wonder series	1993 - 1994	Pending review	39-12
F-39-5-5-0-15	File - Presentation material	1993	Pending review	39-12
F-39-5-5-0-16	File - Presentation material	1993 - 1994	Pending review	39-12
F-39-5-5-0-17	File - Presentation material	1996	Pending review	39-12
F-39-5-5-0-18	File - Publicity - annual school mail out	1997 - 1998	Pending review	39-12
F-39-5-5-0-19	File - Speaker requests	1992 - 1994	Pending review	39-12
F-39-5-5-0-20	File - Speaker requests	1997 - 1999	Pending review	39-12
F-39-5-5-0-21	File - Speaker schedules	1997 - 1999	Pending review	39-12
F-39-5-5-0-22	File - Speaker updates	1996	Pending review	39-12
F-39-5-5-0-23	File - Speaker workshops	1993 - 1996	Pending review	39-12
F-39-5-5-0-24	File - Speakers - books, educators, Science and Technology (Best) conference	1994	Pending review	39-12
F-39-5-5-0-25	File - Workshop evaluations - summaries	1993 - 1996	Pending review	39-12
F-39-5-5-0-26	File - Workshop evaluations	1996	Pending review	39-12
F-39-5-5-0-27	File - Workshop evaluations	1998	Pending review	39-12
F-39-5-5-0-28	File - General	1994 - 1999	Open	39-23
F-39-5-5-0-29	File - Final reports	1995 - 1996	Pending review	39-23
F-39-5-5-0-30	File - Community science, math and technology days	1996	Pending review	39-23
F-39-5-5-0-31	File - Committee meeting minutes	1997 - 1999	Pending review	39-23

**Subseries F-39-5-6: Work Pathfinder program files**

Date: 1994 - 1999 (date of creation)

Scope and content:

Sub-series comprises records relating to operation of the Work Pathfinder program, designed to provide girls and women with information and resources about science careers through development of web sites and a CD ROM. Records consists of correspondence; reports; grant applications and supporting documentation; contracts; and design planning documents.

Physical description: 12 cm of textual records

1 multiple media record

Note [generalNote]:

Physical description: sub-series includes 1 CD.

Publication status:

published

#### File / item list

Reference code	Title	Dates	Access status	Container
F-39-5-6-0-0-1	Item - Xplore Science Careers	1998	Open	OBJ-2222
F-39-5-6-0-1	File - Exploring careers in Science	1997	Pending review	39-13
F-39-5-6-0-2	File - Grants and applications	1994 - 1996	Pending review	39-13
F-39-5-6-0-3	File - Grants and applications	1996 - 1997	Pending review	39-13
F-39-5-6-0-4	File - Correspondence	1995	Pending review	39-23
F-39-5-6-0-5	File - Correspondence, vol. 1	1995 - 1996	Pending review	39-23
F-39-5-6-0-6	File - Correspondence, vol. 2	1995 - 1996	Pending review	39-23
F-39-5-6-0-7	File - Website	1996	Pending review	39-23
F-39-5-6-0-8	File - CD ROM production, vol. 1	1996 - 1997	Pending review	39-23
F-39-5-6-0-9	File - CD ROM production, vol. 2	1996 - 1997	Pending review	39-23
F-39-5-6-0-10	File - Explore science careers CD ROM	1998 - 1999	Pending review	39-23
F-39-5-6-0-11	File - Grant CD ROM	1999	Pending review	39-23

#### Subseries F-39-5-7: Ms Infinity program files

Date: 1991 - 2003 (date of creation)

Scope and content:

Sub-series comprises records relating to the development and delivery of the Ms Infinity program, a series of one-day conferences for young women in grades 9 and 10 in British Columbia and the Yukon to attend hands-on workshops, presentations and panel sessions that provide information about career options for women in science and technology. The program was started in 1990 and continues in existence. Ms Infinity conferences are organized by the local communities while SCWIST provides a manual and video, training for the community liaison person, and expenses and honoraria for workshop leaders. Records consist of correspondence, reports; committee meeting minutes and supporting papers; grant applications and supporting documentation; workshop presentation materials, including overheads and transparencies; manuals and handbooks; and publicity brochures.

Physical description: 34 cm of textual records

<u>Publication status:</u> published				
<b>File / item list</b>				
Reference code	Title	Dates	Access status	Container
F-39-5-7-0-1	File - Committee meeting - minutes	1992 - 1994	Pending review	39-13
F-39-5-7-0-2	File - Conference guide	1993	Pending review	39-13
F-39-5-7-0-3	File - Conference guide	1994	Open	39-13
F-39-5-7-0-4	File - Conferences	1994 - 1997	Pending review	39-13
F-39-5-7-0-5	File - External review	1995	Pending review	39-13
F-39-5-7-0-6	File - Finances	1992 - 1993	Pending review	39-13
F-39-5-7-0-7	File - Grants and applications	1992 - 1993	Pending review	39-13
F-39-5-7-0-8	File - Handbook	1992	Pending review	39-14
F-39-5-7-0-9	File - Presentations	1991 - 1997	Pending review	39-14
F-39-5-7-0-10	File - Publicity -video	1995 - 1997	Pending review	39-14
F-39-5-7-0-10-1	Item - [Ms Infinity program]	1991	Open	OBJ-2223
F-39-5-7-0-11	File - Conferences	1993	Pending review	39-24
F-39-5-7-0-12	File - Conferences	1994	Pending review	39-24
F-39-5-7-0-13	File - Conferences	1995	Pending review	39-24
F-39-5-7-0-14	File - Conferences	1996	Pending review	39-24
F-39-5-7-0-15	File - Infinite Options newsletter	1993 - 2003	Pending review	39-24
F-39-5-7-0-16	File - Coordinator's file	1994 - 2003	Pending review	39-24
F-39-5-7-0-17	File - Grants and reports	1995 - 1998	Pending review	39-24
F-39-5-7-0-18	File - Final report	1996	Pending review	39-24
F-39-5-7-0-19	File - Grants	1998 - 1999	Pending review	39-24
F-39-5-7-0-20	File - Grants - beyond Ms. Infinity	1998 - 1999	Pending review	39-25
F-39-5-7-0-21	File - Role model manual	1999	Pending review	39-25
F-39-5-7-0-22	File - Telementoring	1999 - 2001	Pending review	39-25
<b>Subseries F-39-5-8: Female Friendly Science Teaching program files</b>				
<u>Date:</u> 1991 - 1993 (date of creation)				
<u>Scope and content:</u> Sub-series comprises records relating to the development and delivery of the Female Friendly Science Teaching, begun in 1991 to develop teaching strategies for helping young women feel more at ease with the physical sciences and to promote these strategies, primarily through publications and handbooks. Records consist of correspondence; reports; grant applications and supporting documentation; handbooks and manuals; and evaluation forms.				
<u>Physical description:</u> 5 cm of textual records				
<u>Publication status:</u> published				
<b>File / item list</b>				
Reference code	Title	Dates	Access status	Container

F-39-5-8-0-1	File - Female Friendly Science Teaching committee	1991 - 1993	Pending review	39-14
F-39-5-8-0-2	File - Female Friendly Science Teaching committee - resource book	1992 - 1993	Pending review	39-14

### Series F-39-6: Public relations files

Date: 1981 - 2005 (date of creation)

Scope and content:

Series comprises records relating to the Society's interactions with the public in order to communicate its goals, activities and accomplishments. Activities documented include production of the newsletter SCWIST News and publicity brochures; maintenance of Society membership and naming of honorary members; nomination of Society members for external awards and honours; responses to requests for support and funding; and administration of SCWIST scholarships. Records consist of correspondence; reports; award applications and supporting documentation; committee meeting minutes; grant applications and supporting documentation; membership forms and lists; honorary member certificates; newsletters, publicity brochures and artifacts (buttons).

Physical description: 33 cm of textual records  
2 artifacts

Publication status:

published

#### File / item list

Reference code	Title	Dates	Access status	Container
F-39-6-0-0-1	File - Awards - nominations	1997	Pending review	39-15
F-39-6-0-0-2	File - Awards - YWCA Woman of Distinction nomination	1991	Pending review	39-15
F-39-6-0-0-3	File - Fundraising	1993 - 1994	Pending review	39-15
F-39-6-0-0-4	File - Fundraising - Casino	1990	Pending review	39-15
F-39-6-0-0-5	File - Membership forms	1981 - 1988	Pending review	39-15
F-39-6-0-0-6	File - Membership - honorary members	1991	Pending review	39-15
F-39-6-0-0-7	File - Membership - lists	1981 - 1994	Restricted in whole	39-15
F-39-6-0-0-8	File - Publications - newsletter (SCWIST News)	1983 - 1995	Open	39-15
F-39-6-0-0-9	File - Publicity - brochures	1982 - 1995	Pending review	39-15
F-39-6-0-0-9-1	Item - Rocket scientist poster	[199-?]	Open	OBJ-3077
F-39-6-0-0-10	File - Scholarships	1987 - 1995	Pending review	39-15
F-39-6-0-0-11	File - Support and Partnership	1992 - 1994	Pending review	39-15
F-39-6-0-0-12	File - Support and Partnership - Michael Smith fund	1996	Pending review	39-15
F-39-6-0-0-13	File - Support and Partnership - policy	1985	Pending review	39-15
F-39-6-0-0-14	File - Support and Partnership - requests for funding	1992	Pending review	39-15
F-39-6-0-0-15	File - Announcements and flyers	1982 - 1997	Pending review	39-25
F-39-6-0-0-16	File - News clippings	1990 - 1994	Pending review	39-25
F-39-6-0-0-17	File - Fundraising - casino	1990 - 1995	Pending review	39-25
F-39-6-0-0-18	File - Fundraising - casino, vol. 1	1996 - 1998	Pending review	39-25



F-39-6-0-0-19	File - Fundraising - casino, vol. 2	1996 - 1998	Pending review	39-25
F-39-6-0-0-20	File - Membership awards - Hilda Ching, Joe Quan	1991 - 2003	Pending review	39-26
F-39-6-0-0-21	File - Fundraising - general	1992 - 1998	Pending review	39-26
F-39-6-0-0-22	File - Michael Smith - reference material	1993 - 2000	Pending review	39-26
F-39-6-0-0-23	File - XX Evening	1994 - 1997	Pending review	39-26
F-39-6-0-0-24	File - XX Evening	1997	Pending review	39-26
F-39-6-0-0-25	File - XX Evening	1997 - 1998	Pending review	39-26
F-39-6-0-0-26	File - XX Evening	1999	Pending review	39-26
F-39-6-0-0-27	File - Michael Smith award nomination - Hilda Ching	1996	Pending review	39-26
F-39-6-0-0-28	File - SCWIST newsletter	1996 - 2004	Pending review	39-26
F-39-6-0-0-29	File - Volunteer orientation binder	2000	Pending review	39-26
F-39-6-0-0-30	File - Student awards and thank-you cards	2004 - 2005	Pending review	39-26

### Series F-39-7: Photographs

Date: 1983 - 2001 (date of creation)

Scope and content:

Series consists of informal snapshots of various SCWIST social, administrative, fundraising, and educational activities.

Physical description: 390 photographs

Arrangement:

The series was created and arranged by the archivist to accommodate snapshots from photo albums and scrapbooks as well as loose photos received as part of an accrual of records from SCWIST.

Publication status:

published

#### File / item list

Reference code	Title	Dates	Access status	Container
F-39-7-0-0-1	File - SCWIST conference	1983	Pending review	39-27
F-39-7-0-0-2	File - SCWIST fall picnic	1987	Pending review	39-27
F-39-7-0-0-3	File - Girls in science	1988	Pending review	39-27
F-39-7-0-0-4	File - Women do math	1988 - 1990	Pending review	39-27
F-39-7-0-0-5	File - Career pathfinders	[199-?]	Pending review	39-27
F-39-7-0-0-6	File - Various events	1991 - 1999	Pending review	39-27
F-39-7-0-0-7	File - Chilliwack	1992	Pending review	39-27
F-39-7-0-0-8	File - Executive planning session	1992	Pending review	39-27
F-39-7-0-0-9	File - Opening of resource centre	1992	Pending review	39-27
F-39-7-0-0-10	File - Michael Smith party at Mary Vickers's house	1994	Pending review	39-27
F-39-7-0-0-11	File - Women of distinction	1994	Pending review	39-27
F-39-7-0-0-12	File - Kamloops conference--women do math	1995	Pending review	39-27
F-39-7-0-0-13	File - Ms. Infinity, Houston B.C.	1995	Pending review	39-27



F-39-7-0-0-14	File - P.T. interaction day, Trout Lake, Oct. 21, 1995.	1995	Pending review	39-27
F-39-7-0-0-15	File - Girl Guides	1996	Pending review	39-27
F-39-7-0-0-16	File - Ms. Infinity	1997 - 2001	Pending review	39-27
F-39-7-0-0-17	File - SCWIST AGM	1997	Pending review	39-27
F-39-7-0-0-18	File - XX Evening	1997	Pending review	39-27
F-39-7-0-0-19	File - Science Week, SFU	1997	Pending review	39-27
F-39-7-0-0-20	File - XX Evening	2000	Pending review	39-27
F-39-7-0-0-21	File - SCWIST 20th birthday party	2001	Pending review	39-27