

SFU Simon Fraser University Archives and Records
Management Department

Finding Aid - Department of Women's Studies collection (F-62)

Generated by Access to Memory (AtoM) 2.2.0 Printed: October 30, 2015
Language of description: English

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Department of Women's Studies collection

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Summary information

Repository:	Simon Fraser University Archives and Records Management Department
Title:	Department of Women's Studies collection
ID:	F-62
Date:	1972 - 1992 (date of creation)
Physical description:	13 cm of textual records
Dates of creation, revision and deletion:	

Administrative history / Biographical sketch

Note

The University Archives acquires, preserves and makes available three categories of materials: (1) the official records of the University, including those created by the Board of Governors, Senate, University committees, faculties, departments and administrative offices; (2) materials documenting the wider University community; and (3) historical research collections that promote the teaching and research activities of the University. The Archives was established within the University Library in 1968 when librarian Liisa Fagerlund was appointed University Archivist on a half-time basis. She continued in this post until 1975 when she left the University. From 1975 to 1978, the Archives functioned within the Special Collections division of the Library. Archival duties were carried out by various library staff members. In 1978, the University Archives was established as a separate administrative unit outside of the Library. Donald Baird, recently retired as University Librarian, became University Archivist and held this position until his retirement in 1990. Jim Ross served as University Archivist from 1991 to 1993, and was succeeded by Ian Forsyth in 1994.

When the Archives was a function of the University Library, the University Archivist reported to the University Librarian. When the Archives was established as a separate administrative unit, the University Archivist reported directly to the University President. The reporting structure changed in 1986 when the University Archivist reported to the Vice-President, Research/Information Systems; in 1990, when the University Archivist reported to the Associate Vice-President, Academic; and in 1996, when the University Archivist reported to the Registrar/Dean of Students.

Custodial history

The collection was compiled by the former University Archivist, Don Baird, and the staff of the University Archives over a period of years.

Scope and content

The collection consists of agendas and minutes from the Women's Studies Coordinating Committee and the Women's Studies Graduate Committee. The collection also includes a proposal for a minor in Women's Studies and a correspondence file that contains letters exchanged between Lolita Wilson, Assistant to the Vice-President, Academic and the Committee on the Status of Women of the Association of Universities and Colleges of Canada (AUCC). The latter file also contains a copy of Wilson's 1972 report, "Women at Simon Fraser University."

Notes

Title notes

- Source of title proper: Title based on the contents of the collection.

Arrangement

The collection was arranged by the Archivist.

Restrictions on access

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

Finding aids

A file list is available.

Related material

Please consult the inventory for the Faculty of Interdisciplinary Studies fonds, F-23.

Accruals

All accessions have been processed as of September 2002. No further accruals to the collection are expected. The Department of Women's Studies fonds, F-63, will be arranged and described in the future.

Other notes

- Publication status: published
- Level of detail: Full
- Status description: Revised

Access points

- Archives and Records Management Department
- Department of Gender, Sexuality, and Women's Studies

Series descriptions

Series F-62-1: General files

Date: 1972 - 1992 (date of creation)

Physical description: 13 cm of textual records

Restrictions on access:

Some files may contain personal or confidential information. Access to these files may be restricted as required by law. Files marked 'pending review' must be reviewed by an archivist prior to release, and as a result of the review access restrictions may apply. Please see the file lists and consult the archivist for more details.

File / item list

Ref code	Title	Dates	Access status	Container
F-62-1-0-0-1	File - Women's studies coordinating committee	1986 - 1988	Pending review	62-1
F-62-1-0-0-2	File - Women's Studies Coordinating Committee	1989	Pending review	62-1
F-62-1-0-0-3	File - Women's Studies Coordinating Committee	1990	Pending review	62-1
F-62-1-0-0-4	File - Women's Studies Coordinating Committee	1991 - 1992	Pending review	62-1
F-62-1-0-0-5	File - Women's Studies Graduate Committee	1986 - 1988	Pending review	62-1
F-62-1-0-0-6	File - Program Proposal-WS minor	1974	Pending review	62-1

F-62-1-0-0-7	File - Lolita Wilson-AUCC correspondence	1972	Pending review	62-1
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